

Minutes

Shepherdstown Parks & Recreation - March 23, 2021

6:00 p.m.

Conducted Via Zoom

1. Call to Order:

Meeting Called to Order at 6:03 PM.

Members Present: Cheryl Roberts (Chair), Jenny Hayes, Marty Amerikaner, & Effie Kallas.

Members Absent: Lilly Potter-Saum, Lori Robertson, Nick Tully.

Cheryl announced that Lily Potter-Saum has resigned her position.

Staff: Frank Welch.

2. Approval of Agenda:

MOTION to approve the agenda made by Marty, second by Effie. Motion carried without objections.

3. Approval of Minutes:

MOTION, made by Jenny, second by Effie, to approve the minutes from February 23, 2021. Motion passed without objections.

4. Welcome Visitors: Asa Hammer.

5. Unfinished Business:

a. Bane-Harris Park - C. Roberts

i. Cheryl reports that the basketball court is being used daily. Swing sets are also receiving daily use, as well as the slide. In general the park is receiving

visitors. Marty inquired about the wear/age of the sign at the entrance of the park from Maiden Lane. Cheryl will check it out.

b. Cullison Park - M. Amerikaner

- i. No issues reported.

c. Rumsey Park - N. Tully

- i. No issues reported in general.

MOTION, made by Marty, second by Jenny, to set a date in early April for a park clean-up contingent on Lori's schedule to assist with plant identification. Motion passed unanimously. Announcement will be posted on Town website and Parks Facebook page.

- ii. Monarch Waystation Garden - Flowers are coming up.

d. Viola Devonshire - L. Robertson

- i. Residents at Sage Place/Shepherd Village have volunteered to help clean-up the park. Lori earmarked the following items for them: sweep the walkway, trim saplings away from Weeping Cherry tree, place mulch, remove leaves from basketball court, trim away from signs on fence, clean sign, remove vines from short green fence, clean playground equipment, trim tree away from grill, clean grill, thin out Lambs Ears ground cover. Date for this park clean-up will be determined.

MOTION, made by Marty, second by Jenny to allow Sage Place/Shepherd Village residents to help clean this park, alongside and in concert, with the Park & Rec Committee. Motion passed unanimously.

e. Riverfront Park - J. Haynes

- i. Jenny reports that the park is receiving more use. She has picked up some litter. No issues reported.

f. Read Out in the Park - E. Kallas & C. Roberts

i. Item is on hold due to Covid-19. Henceforth, Cheryl will sub in for Lilly.

g. Park & Rec Facebook Page - L. Robertson

i. Marty will check to see if our Park & Rec map is on the Town's website.

h. Community Survey - E. Kallas

i. Effie drafted a survey for the general public to ascertain usage and satisfaction with Town parks. The survey was received, reviewed, and edited by Committee. Effie will edit the survey accordingly and re-submit to the Committee.

6. New Business:

a. Park Maintenance Check-ups

i. April 17, 2021 at 10:00 a.m. clean-up at Bane-Harris. Rain date: April 18, 2021.

b. Future Meeting Topics

i. No suggestions.

7. Next Meeting: April 27, 2021 – 6:00 p.m. Location: Cullison Park.

8. Adjournment

MOTION to adjourn meeting made by Effie, second by Jenny.

Adjournment: 7:18 pm.

Respectfully Submitted by Secretary Effie Kallas.

Approved: Cheryl Roberts, Chairperson