

Hearing 3.25.2021

6:35 p.m.

Matt Jividen  
Steve Pearson  
D.W. Gregory  
Mary Fortuna  
Chris Stroech

Steve Pearson inquired about the readiness of the applications. It was stated that some of the attachments are still in process, but no issue is anticipated, and the Mayor will need to sign off on the applications before they are submitted.

Steve Pearson asked about the time commitment on the part of the grant committee. Members replied that between 8 and 20 hours a week has been spent by each member since starting the process, and that this time includes planning, interface with nonprofit partners and public agencies, research, and writing.

In addition to the Citizen Participation Plan that has been drafted for the town council to approve, a more specific plan has been created by C. Stroech that details how citizen participation has been encouraged for this grant process. This will be submitted with the applications. It was agreed that non-identifiable actual case studies will be included in the application.

S. Pearson asked about the timing required for the MOU once the grant has been approved, and how this proposal might overlap with benefits from the Mountaineer assistance program. It was stated that to expedite the benefits process, prior to the award notification, C. Stroech would draft a resolution empowering the committee to execute a memorandum of understanding.

M. Jividen expressed willingness to assist the committee. He outlined his background and qualifications as an attorney working within the public education and housing arenas.

S. Pearson asked why the committee chose to include reimbursement for equipment in the food assistance application. It was stated that the application details and program elements were developed in cooperation with Shepherdstown Shares and prioritized concrete expenses for setting up the Pantry in response to Corona Virus.

A follow-up Grants Committee meeting was held on 3/26 at 9am

C. Stroech  
M. Fortuna

D.W. Gregory

Motion to approve minutes from 2/03 committee meeting was approved

Motion to approve minutes from 2/25 committee meeting was approved

Motion to approve hearing minutes from 3/6 was approved

It was agreed that the committee would recommend both applications for approval by the Town Council with the provision that they would not be submitted unless the Committee deems the applications to be complete.