

# **PUBLIC WORKS COMMITTEE MINUTES**

**Monday, November 23, 2020**

**10:30 a.m.**

**Town Hall**

**104 North King Street**

1. Call to Order: Present were Jim Ford, Mayor Auxer, Frank Welch, Andy Beall and Chris Stroech.
2. Reading and approval of minutes: Motion to approve Oct., 2020 minutes made by Jim F., passed.
3. Visitors: None.
4. Unfinished Business:
  - a. International Property and Maintenance Code-property maintenance report – All ongoing, deadlines to be imposed soon if not completed. Andy reported as follows:
    1. Property maintenance code - update;
    2. 332 W. German Street - engineering report to be submitted;
    3. 105 Ray Street - remediation letter to be sent;
    4. 322 W. German Street - remediation letter to be sent;
    5. 349 W. German Street - remediation letter to be sent.
  - c. Trash in alleys-cleaning and contacting property owners- ongoing.
  - d. Train Station – gutter and sidewalk repairs ongoing, work has started.
  - e. Recycling Grant-Garbage truck (for glass – apply in 2021, Chris to work on postcard to residents regarding recycling, rate increases, etc.
  - f. Ken Clohan-projects and updates- All ongoing.
    - Washington Street-pave - to be done 2023, ADA ramps to be installed first, call DOH with any pothole issues (Nathan Ware - Leetown)
    - German Street-pave Princess to Mill Street - to be inspected
    - Princess Street-dip - to be inspected
    - Duke Street – water problem - to be inspected
    - Redo Crosswalk decals - completed
  - g. Garbage rates-Special Meeting-reschedule - Meeting to be scheduled 2021 to discuss rate increase.
5. New Business:
  - a. LED lights - Boonsboro has, sample to be installed, report to be submitted;
6. Mayor’s Report: No December meeting.
7. Adjourn at 11:30a.m.