

For “in-person” meetings, persons who are not on the agenda but wish to address the governing body must register to speak at least 15 minutes prior to the start of the meeting. For virtual meetings, the Mayor will canvas attendees for those wishing to speak. Time limits will be imposed. Requests for copies of documents related to agenda items must be made in writing at least 24 hours in advance of the meeting, not during the meeting. NOTE: Council members are elected to represent citizens of the Corporation of Shepherdstown, please contact them regarding any questions or comments you may have about the agenda items. This Council follows Robert’s Rules of Order (Revised).

TOWN COUNCIL MEETING AGENDA

Thursday, February 11, 2021

6:30 p.m.

Zoom Meeting

1. Call to order

2. Approval of Town Council Meeting Minutes of January 12, 2021 – not available at this time

3. **Public Comment Period**
 - a. Persons who have registered to address Town Council.

4. **Visitors**

5. **Public Hearings**
 - a. NONE

6. **Unfinished Business**
 - a. NONE

7. **Old Business**
 - a. Email list policy update
 - b. Website redesign update – Draft RFP

8. New Business

- a. Shepherdstown Visitors Center – [Collaboration Framework](#)
- b. CARES ACT – Community Development Block Grant Coronavirus Response – Application due March 12, 2021

9. Mayor’s Report

- a. COVID-19 Information

10. Reports of Committees

A. Finance Committee

- 1. No January meeting
- 2. Financial Reporting
- 3. Recommendations: NONE

B. Parking Committee

- 1. No January meeting
- 2. Recommendations: NONE

C. Police Committee

- 1. Meeting minutes of January 2021
- 2. Recommendations: NONE

D. Public Works Committee

- 1. [Meeting minutes of January 2021](#)
- 2. Recommendations: NONE

E. Parks and Recreation Committee

- 1. No January meeting. Next meeting in February 2021.
- 2. Recommendations: NONE

11. Report of Commissions and Boards

A. Tree Commission

- 1. No January meeting. Next meeting in March 2021.
- 2. Recommendations: NONE

B. Water and Sanitary Board

1. [Meeting minutes of January 2021](#)
2. Recommendations: NONE

C. Historic Landmarks Commission

1. Meeting minutes of January 2021 – not available
2. Recommendations: NONE

D. Planning Commission

1. Meeting minutes of January 2021 – not available
2. Recommendations: NONE

E. Board of Appeals

1. [Alice Chakmakian Appeal scheduled for February 16, 2021](#)