

MINUTES

Shepherdstown Parks & Recreation Committee

September 24, 2019

6:30 p.m. – Riverfront Park

1. Call to Order:

Meeting Called to Order at 6:34 PM.

Members Present: Cheryl Roberts, Jenny Haynes, Nick Tully, Lori Robertson, Lily Potter-Saum, & Effie Kallas.

Staff: Frank Welch.

2. Approval of Agenda:

MOTION to approve the agenda made by Lily. Motion carried without objections.

3. Approval of Minutes:

MOTION, made by Tully, to approve the minutes from July. Motion approved without objections.

4. Welcome Visitors: No Visitors.

5. Unfinished Business:

A. Bane-Harris Park - Cheryl

i. Walkway - Power washing or scraping to remove moss from the walkway has not occurred yet.

ii. Bushes - Bartlett Tree has trimmed some of the bushes near the basketball court, but more work needs to be done. Frank will ask them to return and finish the job.

iii. Report of Clean-Up - August 22, 2019. Successful event! Park was weeded and equipment was washed and scrubbed.

B. Cullison Park - Lily

i. No report. Frank notes, however, that as part of Day of Caring, the Shepherdstown Elementary School spread mulch at the park.

C. Rumsey Park - Tully

i. Wall Repair & Cap Repair - Frank reports that he is still in search for a contractor.

ii. Patrick Goodwin Connection. Frank spoke with Patrick and learned that he does not have a contractor's license. Cheryl will contact Nick Landon of LRS to see if they are licensed and willing to do the work.

D. Viola Devonshire - Lori

i. Frank reports that Bartlett Tree holds a Spray Application License and is willing to do the work.

E. Riverfront Park - Jenny

i. Jen reports that people are using the park.

F. Monarch Waystation Garden

i. Lori reports that she rented a sod cutter and the Tree Commission dug up the sod and replaced it with soil. Plants for the area have been delivered. Committee awaiting rain before planting the new plants and laying down mulch. The Tree Commission will take over the grant writing job for this project.

G. Shepherdstown Centennial Lion's Club - Park Clean-up.

i. Cheryl reports that the Club is willing to do park clean-up. Pam Donato is the contact person to organize this effort.

H. Ash Tree Treatment - Revisit November 2020 for Treatment - Lori

6. New Business:

A. Park Maps

- i. Credit Code Design was contacted and quoted \$50.00/hr to create a set of park maps. Estimated time to complete the project was 2 hrs. Lily will procure an estimate from Bonn Poland for comparison.

B. Read Out in the Park.

i. Initiative to get readers to use the parks. Set for November 3 at 2:00pm at Rumsey Park. Participants to bring their own books, chairs, blankets, etc. Park Commission members to bring snacks. Effie volunteers to bring brownies.

7. Adjournment

MOTION to adjourn meeting made by Jen.

Adjournment: 7:12.

Next Meeting: October 29, 2019 – 6:30 p.m. Location Viola Devonshire Park, weather permitting. Alternate location: Town Hall

Respectfully Submitted by Secretary Effie Kallas.

Approved by Chairperson: Cheryl Roberts