

## MINUTES

### Shepherdstown Parks & Recreation Committee

March 26, 2019

6:30 p.m. – Town Hall

1. Call to Order:

Meeting Called to Order at 6:30 PM.

Members Present: Cheryl Roberts, Effie Kallas, Jenny Haynes, Lori Robertson, Lilly Potter-Saum, Nick Tully.

Staff: Frank Welch.

2. Approval of Agenda:

MOTION to approve the agenda made by Tully. Motion carried without objections.

3. Approval of Minutes:

MOTION, made by Lori, to approve the minutes from February. Motion approved without objections.

4. Welcome Visitors: Mark Everhart

5. Unfinished Business:

A. Bane-Harris Park

i. Cheryl reports that there is community usage of the park. Nothing new to report otherwise.

B. Cullison Park

- i. Nothing new to report.

C. Rumsey Park

- i. Wall Repair - Caps, Monuments, Hand Rail - Contractor.

Frank reports that the hand rail is up! Gull will come during the 2nd week of May to do the wall repair and the daps.

D. Viola Devonshire

- i. Clean-up II Scheduled. April 27 at 9:00 am - 12:00.

E. Riverfront Park

- i. New Sign - Frank reports that the sign has been delivered but that it's still too muddy for installation at this time.

F. Monarch Waystation Garden

- i. Lori reports that Tully will take over this project. She spoke with James Dillon and he and Tully will work together going forward.

G. Ash Tree Treatment:

Shawn Walker with Trees 101 LLC may be the contractor for this project. He treated the trees in 2017. Lori will investigate and report back at the next meeting as to whether or not the contractor is on track to treat again and whether or not this is a Park & Rec project or a Tree Commission project.

6. New Business:

- i. Jennifer will be working on the flower beds on German Street to get ready for spring and the parade.

7. Adjournment

MOTION to adjourn meeting made by Lilly. Passed unanimously.

Next Meeting: April 23, 2019 – 6:30 p.m. at Town Hall

Adjournment: 7:07 p.m.

Respectfully Submitted by Secretary Effie Kallas.

Approved by Cheryl Roberts, Chairperson