

Shepherdstown Path Advisory Committee Minutes

Monday, October 1, 2018

10:30 am Town Hall

Members Present: Kenny Shipley, Matt Mullenax via phone, Lori Robertson, Nancy Strine, Don Briggs, Jennifer Brockman

- 1. Call to order – Meeting was called to order at 10:32 am by Lori Robertson**
- 2. Agenda – If no objectives, then the agenda is approved. Approved.**
- 3. Old Business:**
 - a. Lori Robertson and Kenny Shipley meet with the Principal of the Middle School on Monday, August 24th, Ralph Dingis, and Rebecca Horn, Assistance Superintendent of facilities and property. DOH held a conference call. DOH Said they now needed to have 2 bioretention ponds. The state said we can do one because there is not enough room to do two. The corner of Lowe Drive (20 X60 ft) would work. The school board said it would work. They would go down 9 inches and put top soil on top of it. The water is currently collecting now so it is the perfect location. Now we are waiting for a permanent assessment or temporary easement. Ms. Horn said the school will maintain it. DOH will do the inspections.**
 - b. Lori said that Chapman is 70% complete. Matt said they could do more using the information from Dick Klein from tollhouse on how the entrances will be designed. Lori asked if there is a time frame on this. If we have not heard from Dick Klein by the 3rd week of October then we will ask Matt to send an email reminder. Jennifer asked if the DOH approval is contingent on the Toll House entrance. Matt said yes. Don asked what the NEPA time frame is. Matt said it was undetermined. Lori said the town will initiate it to receive public comment and then it will be forwarded to DOH. Jennifer asked about Dick Klein's process. Alpha will receive comments then he has to redesign the entrances for tollhouse. Matt said the traffic permits and design comments from DOH has already gone to Dick and his design has to be based on these comments then DOH has to approve it. Then Chapman will incorporate it into the design, then we can move forward.**
 - c. . Lori said nothing else is new until all this gets done. Don asked what is the best guess when the project could be put out to bid. Matt said maybe spring 2019.**
 - d. Meeting adjourned at 10:54 am**