

MINUTES

Shepherdstown Parks & Recreation Committee

July 17, 2018

7:00 p.m. – Town Hall

Call to Order: 7:00 PM

Members Present: Chair, Cheryl Roberts, Effie Kallas, Lillian Potter-Saum, Jenny Haynes, Nick Tully.

Staff: Frank Welch.

Approval of Agenda:

MOTION to approve the agenda by Jenny. Motion carried without objections.

Approval of Minutes:

MOTION to approve minutes from June 6, 2018 by Tully. Motion approved without objections.

UNFINISHED BUSINESS:

A. Bane-Harris Park

i. Cheryl reports that Jennifer Thompson said that the overgrown bushes and tree branches are too big for her to trim. Frank will contact Bartlett Tree Experts from Maryland to see if they can do the work and if so, to provide an estimate.

ii. Cheryl reports that the park has been sprayed for weed control

iii. Taylor Sports & Recreation proposal reviewed.

B. Cullison Park

i. Chuck Taylor of Taylor Sports & Rec., examined park and offered a written proposal which was circulated with Agenda for this meeting.

C. Rumsey Park

- i. Cheryl will contact other concrete companies for repair options.
- ii. Tully reports that he cleaned the broken glass from the park grounds. Cheryl recognized and thanked Tully, on behalf of the board, for his help in this matter.

D. Viola Devonshire

i. Committee decided to conduct the work as suggested in the Taylor report. Work to begin after Labor Day, initially set for September 22, 9:00am. Rain date will be September 29. Frank and crew will spray for weeds at the beginning of the week.

E. Riverfront Park

i. New Sign - Status. Frank reports have he called the company for an update. He is awaiting a return call. He will continue to seek update information.

F. New Equipment — All Parks

i. MOTION - to mulch Bane Harris and make repairs of Bane Harris & Cullison Parks. Motion made by Jenny and passed unanimously.

G. Park Maintenance - on hold.

H. Monarch Waystation Gardens - tabled until next meeting.

MOTION - Motion to adjourn Meeting made by Lilly. Passed unanimously.

Adjournment: 7:48pm.

Next Meeting: August 28, 2018 – 7:00 p.m. at Town Hall.

Respectfully Submitted by Secretary Effie Kallas.

Approved by Cheryl Roberts