

MINUTES

Shepherdstown Parks & Recreation Committee

June 26, 2018

7:00 p.m. – Town Hall

Call to Order: 7:00 PM

Members Present: Chair, Cheryl Roberts, Lori Robertson, Effie Kallas, Lillian Potter-Saum, Jenny Haynes, Nick Tully.

Staff: Frank Welch.

Visitors: Mayor Auxer, Mark Everhart.

Approval of Agenda:

MOTION to approve the agenda by L. Potter-Saum. Motion carried without objections.

Approval of Minutes:

MOTION to approve minutes from June 6, 2018 by L. Potter-Saum. Motion approved without objections.

UNFINISHED BUSINESS:

A. Bane-Harris Park

i. Report of full park inspection by Cheryl attached hereto. Only update since the report is that the bushes have been trimmed.

B. Cullison Park

- i. Report of full park inspection by Lilly attached hereto.

C. Rumsey Park

- i. Report of full park inspection by Tully attached hereto.
- ii. Still awaiting Gull Report.

D. Viola Devonshire

- i. Report of full park inspection by Lori attached hereto.
- ii. Because of the extensive work needed at this park, recommendation for a Day of Park Caring.
- iii. Lori recommends that the board make a decision about planting perennials, or alternative plantings, along the fence.

E. Riverfront Park

- i. Report of full park inspection by Jenny attached hereto.
- ii. New Sign - Status. Still await sign. Frank will call.

F. Monarch Waystation Gardens

- i. Lori reports that that she will send in the application this week.
- ii. Lori will also meet with James this week to get an update on the land preparation part of the project.

NEW BUSINESS

1. Cheryl met with Chuck Taylor from Taylor Sports & Rec to inspect parks for equipment needs. Recommendations made include:

a. Viola Devonshire, and other town parks experiencing a weed problem, should be closed for several days to spray for weed control. Responsible Board members should schedule directly with Frank, who will organize a staggered schedule, and be responsible for organizing the spray date with Chuck, Cheryl will supervise the project.

b. Collision Park is recommended to have 6" of surface installed. Committee questions the type of material recommended. Cost of suggested material is \$5,852.00.

c. Bane Harris is recommended to install more equipment to fit the space. Estimated cost is \$7,705.82. Also, Frank will remove the old mulch and Taylor will blow-in new mulch.

MOTION

Motion to adjourn made by Jenny. Passed unanimously.

Adjournment: 8:00.

Next Meeting: July 17, 2018 – 7:00 p.m. at Town Hall

Respectfully Submitted by Secretary Effie Kallas.