

FINANCE COMMITTEE MINUTES

Friday, June 30, 2017

9:45 a.m.

Town Hall

1. Call to order
2. Reading/approval of Finance Committee Minutes – J. Ford moved to approve the minutes.
Unanimous
3. Members present: Mayor Auxer, Jim Ford, Cheryl Roberts
4. Staff present: Amy Boyd, Debbi Nickerson, Frank Welch, Chief King
Lori Robertson, Town Recorder, and Mark Everhart, Town Council
5. **Visitors:** See sign in sheet.
6. **Unfinished Business**
 - a. Annexation
 - b. Comprehensive Plan Goals
 - c. Shepherdstown Public Library – Hali Taylor spoke on behalf of the Library and gave a verbal report of the funding sources along with a history of the forming of the Library (written statement is attached to minutes). Discussion ensued in regards to how much town residents should be contributing to the Library since it is used by “in town and out of town” residents. S. Brown reported that the Library Board voted to allow the Town to take on the costs of building maintenance items as was discussed at last month’s meeting. Motion by J. Ford, to recommend to Town Council, the Town take responsibility for the Library’s building maintenance items. Unanimous.
Zenia Kuzma expressed that the Town should provide support to the Library as it was going to purchase the Grist Mill and she felt the Library was more important. C. Roberts suggested meeting half way with the monthly funding request in addition to taking on the maintenance items. No action. It was suggested that a review of the relationship between the Town and the Library is necessary. A review of the lease is necessary. A meeting of all the funding supporters was suggested and encouraged. S. Brown liked D. Rosen’s suggestion of reporting to the County that the Town has increase their financial support. D. Tucker explained that the Town taking on the maintenance item was in effect an increase in funding. This matter will be presented before the August Town Council Meeting.
7. **New Business**
 - a. Funding request for restoration of Shepherd Burial Ground - Eleanor Finn presented a written request for funding. Motion by C. Roberts, to recommend

Town Council approve \$3,000 from unallocated Video Lottery Funds for the restoration of the Shepherd Burial Ground. Unanimous.

8. Financial Reporting

a. Financial Statements

C. Roberts reported that the remaining funds in the Parks and Recreation Committee budget need to be carried over to the new fiscal year as there is ongoing work to be done with these funds. It was agreed that she need to state such request in writing and submit to the Town Clerk and Accounting Clerk. No further action necessary.

9. Mayor's Report

Meeting adjourned at 11:15 a.m.

Respectfully submitted by,

Amy L. Boyd, Town Clerk