

Public Works Minutes

August 29, 2017

9:45 a.m.

Town Hall (104 North King Street)

Members Present: Mayor Jim Auxer, Mark Everhart, Jim Ford – Staff – Frank Welch

Visitors: Lori Robertson, Jan Hafer, Sylvia Ellsworth, John Loeffler, Chief Mike King, Town Clerk Amy Boyd

Agenda Item 1: Mayor Jim Auxer called the August, 2017 Public Works Committee meeting to order at 9:45 a.m.

Agenda Item 2: Minutes – Motion by Mark Everhart, unanimously approved.

Agenda Item 3: Visitors – John Loeffler discussed issues with graffiti on the James Rumsey Bridge. Shepherdstown Rotary will no longer investigate graffiti removal. It was suggested by M. Everhart that the bridge area be made a “designated graffiti zone” and that the town work with Shepherd University to police graffiti on the bridge.

Unfinished Business:

International Property and Maintenance Code: A community work session was held on August 24, 2017. Stuart Wallace will begin inspecting some properties based on existing complaints in September.

Comprehensive Plan Goals: No Action in August.

Tobacco Warehouse: Still waiting on doors.

Recycling: The Jefferson County Solid Waste Authority is now accepting mixed glass for recycling. The town continues to work toward the goal of offering glass pick-up.

Trash in Alleys: Deb Tucker not present. No report.

Sidewalks: Letters requesting repair have been sent to homeowners. A special Public Works Meeting will be held on September 6, 2017 to further discuss the issue.

Ken Clohan: We are still waiting to hear from Ken with regards to the state’s willingness to purchase new lights for the James Rumsey Bridge.

New Business:

Accessibility in town: Jan Hafer and Sylvia Ellsworth spoke about the importance of making the town fully accessible. Chief King updated the committee on the location of all handicap accessible parking spaces in town. The town’s parking map will be updated to show the location of these spaces.

Abandoned Cars: Letters have been sent to owners of some abandoned cars in town.

Train Station: There is a need for gutters and snow birds on the building. M. Everhart will communicate with the train station board to begin the bid process for installation.

Jones Alley: The possibility of opening up Jones Alley as a pedestrian walkway was discussed. Mayor Auxer will talk with Shepherd University to see if they would be willing to build a gate on their side of the alley.

Agenda Item 8: Next meeting to be on September 25, 2017 at 9:45 am.

Adjourned with no objections at 11:15 am.

Submitted by Mark Everhart