

DRAFT MINUTES

Public Works Minutes

December 12, 2016

9:50 a.m.

Town Hall (104 North King Street)

Members Present: Mayor Jim Auxer, Mark Everhart, Jim Ford – Staff – Frank Welch, Andy Beall

Visitors: None

Agenda Item 1: Mayor Jim Auxer called the December 12, 2016 Public Works Committee meeting to order at 9:50 a.m.

Agenda Item 2: Minutes – October 24, 2016 – Unanimously Approved

Unfinished Business:

Agenda Item 3: The International Property and Maintenance Code – Several more properties are being looked at for possible violations of the Code.

Andy Beall (zoning officer) is studying the possibility of obtaining the inspection certification for the property and maintenance code. This can be obtained on-line.

Agenda Item 4: Comprehensive Plan – David Rosen visited last month explaining the goals for the Public Works Committee in regard to the Comprehensive Plan. Jim Ford will e-mail all members the goals relating to the Committee.

Agenda Item 5: Crosswalks – A survey was done by the police department at night and it was decided to try and get better lighting on the crosswalks.

New Business:

Agenda Item 6: Street Lighting – There are several lights that need repaired throughout town. A list of those lights has been turned in to the power company.

Agenda Item 7: Mill St. Extended – Two property owners would like to purchase Mill St. Extended (at the Railroad Track). The Committee decided to take “no action” at this time.

Mayor’s Report:

(A). A salt spreader needs to be purchased. The present one is 7 years old and is wearing out.

(B). Sidewalk letters need to be sent out so repairs can be done. Those property owners that ignore the notice will be taken to Municipal Court.

(C). A letter will be published in the newspaper reminding property owners to clean their sidewalks of snow and ice during the winter.

(D). Xmas in Shepherdstown – What can the Town do to make this go more smoothly?

Adjourned with no objections at 10:22 am.

Submitted by Frank Welch