

Shepherdstown Parks & Recreation Committee Minutes

May 27, 2014

7:00 PM at Town Hall

Members Present: Marellen Aherne, Mayor Jim Auxer, Clyde Kernek,
Judy Kernek, Lori Robertson, Staff: Frank Welch

Absent: Cheryl Roberts, Colin Voigt

1. Call to Order

Meeting called to order by Lori Robertson at 7:00 PM

2. Approval of Agenda

Moved by Marellen Aherne and seconded by Judy Kernek, the agenda was approved.

3. Approval of Minutes of Meeting from April 22, 2013

Moved by Judy Kernek and seconded by Lori Robertson, the minutes were approved.

4. Welcome Visitors

Becky Phipps

Becky Phipps voiced concern about the Fitness Equipment at Cullison Park. She suggested that funds for the Park might better be spent on controlling weeds, such as garlic mustard, and protecting wild flowers. She would like to have more maintenance of weeds in Cullison Park.

5. Unfinished Business

a. Cullison Park

- i. Status of Steps (add two railings) - Frank Welch
Steps done. Railings pending.
- ii. Bench - Water Seal - Marellen Aherne & Judy Kernek
The bench had been sanded and water seal applied. **Done**
- iii. Dump site - Conservit Container & Haul - Frank Welch
Frank Welch reported that the Conservit container was filled with metal and hauled away. The town made \$ 171.70 from the metal.

b. Bane-Harris Park

- i. Basketball Court Lines - Thermal Tape - Summer - Frank Welch
Pending
- ii. Landscape Timbers Replacement - Spring 2014 - Frank Welch
Done
- iii. Replace 2 of the 3 Existing Benches (TREX) - Frank Welch
Pending
- iv. Add 3-row Bleachers - Frank Welch
Pending

- v. Move Picnic Table to Original Location (after bleacher installed)
Chain table when moved. - Frank Welch
 - vi. Add 2 Additional Picnic Tables / Chain - Frank Welch
Pending
 - vii. Replace Chain Nets - Frank Welch
Done
 - viii. Replace Inner Trash can of Receptacle
Done
- c. Rumsey Park
- i. Replace Cement Caps on Stone Wall - Summer - Frank Welch
Pending
 - ii. Add 2 Picnic Tables / Chain - Based Upon Usage and Need
Pending
- d. Viola Devonshire Park
- i. Add 1 Bench for Basketball Court
Pending
 - ii. Dead Tree needs replacing.
- e. All Parks Playground Areas
- i. Refresh Mulch - Summer 2014 - Frank Welch
Mulch all playground areas in all of the Parks for \$ 5480. Pending
 - ii. ROTARACTS (Shepherd University) Projects - Reconsider for Fall
Pending
 - iii. Add 4 Picnic Tables / Chain - (2 Bane-Harris; 2 Rumsey)
See above.
- f. Fitness Equipment - Update - Frank Welch
Taylor Sports and Recreation Company of Martinsburg will furnish and deliver this equipment plus one bleacher, four picnic tables, and benches (3) for \$ 12,200 plus \$ 6,500 to install all of this equipment.
Mark Cucuzzella and the "Freedom's Run" donated \$ 5,500 toward this Fitness Equipment.
The equipment is coming this week and will be set up in a circle..
- g. Bike Rack Installs - Consider Cullison, Bane-Harris, & Rumsey
Marellen Aherne and Frank Welch
Get 3 bike racks that will hold 3 bikes each.
Bike racks attached to parking meters are planned.
- h. Shepherd University Representative - Carrie Drewry - Consider Fall 2014

6. New Business

a. Future Project Planning

Students (10 - 12) coming June 24, Tuesday, 8:45 AM to 12:30 PM, to work at Cullison and Rumsey Parks. Projects are to pull weeds, finish the upper trail with mulch, and spread mulch in other areas.

b. Summer Meeting Schedule

No meetings for July and August.

c. Adopt-a-Park

Volunteers living around a park could pull weeds. Lori Robertson will look into this plan.

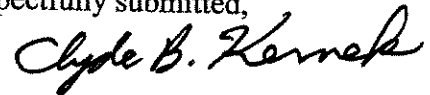
7. Adjournment

Motion to adjourn by Marellen Aherne seconded by Judy Kernek, passed.

Meeting adjourned at 7:45 PM.

8. Next Meeting - June 24, 2014 - 7:00 PM at Town Hall - 2nd Floor

Respectfully submitted,



Clyde B. Kernek