

DRAFT MINUTES

Public Works Minutes

April 28, 2014

9:45 a.m.

Town Hall (104 North King Street)

Members Present: David Springer, Bane Schill, Mayor Jim Auxer – Staff – Frank Welch

Visitors: Bob Reynolds, Dale Walter, Debbie Dickinson, Meredith Wait, Phil Salladay

Agenda Item 1: Mayor Jim Auxer called the April 28, 2014 Public Works Committee meeting to order at 9:45 a.m.

Agenda Item 2: Minutes – Moved by David Springer to accept the minutes, Unanimously Approved.

Agenda Item 3: Approval of Agenda – Moved by David Springer to add “Electronic Storage Building” to agenda – Unanimously approved with correction.

New Business:

Agenda Item 4: Tobacco Warehouse: The flood insurance has risen to \$3000 on the building and ways to raise revenue are being explored. A possible Town/Private venture is being studied at this time.

- A discussion took place on the removal of the metal tanks that are within the confines of the Tobacco Warehouse. The historical water pump will be left in place.
- David Springer questioned whether the grant money that is available covers the removal of the metal.
- Bob Reynolds said it was his understanding that this money was to be used for the interpretive sign that has been purchased and will be installed.
- It was asked if the volunteers removing the metal would use acetylene or would cut out the metal with blades. No one knows for sure.
- Names of the volunteers removing the metal will have to be turned in to Town Hall.
- David Springer asked if the concrete wall will be cut to allow a passageway.
- Bob Reynolds responded that it would not be done at this time, but would be completed in the future.

Motion by Bane Schill, Seconded by David Springer to remove the metal in the Tobacco Warehouse. Unanimously approved.

- Discussion continued.
- Who is the President of the ‘Friends of the Riverfront’? Keith Alexander
- Interpretive sign placement will be looked at on Thursday, May 01, 2014 and possibly installed within a week. A dedication ceremony will need to be arranged.
- Clarification will be given by Amy Boyd on the amount and uses of the grant money received.
- The Tobacco Warehouse will be left on the agenda monthly for discussion and progress reporting.

Old Business:

Agenda Item 5: Storm water – Floodplain: Phil Salladay asked if progress was being made on the changing of the floodplain areas in Town. GRW is still working on the project. We need info from FEMA and the Army Corps. Of Engineers. This is very hard to obtain. There is no document that signifies our AO zone. Harvey Heyser is the Floodplain Manager. Mr. Salladay will be invited to the next meeting concerning the floodplain area.

Agenda Item 6: New St. Milling and Paving: Elevations for replacement of Water, Sewer and Storm water lines are being studied by Chapman Technical. This is an on-going project.

Agenda Item 7: Drainage Problem on High St.: Chapman Technical Group has looked at the problem. A solution has been drawn up by Chapman Technical and is being reviewed by Frank Welch and Kenny Shipley. This will include curbing and a swale leading to a drainage pipe on High St.

Agenda Item 8: Storm water Ordinance: The Town Council voted on establishing a sub-committee to work on the Storm Water ordinance that is required by law. The committee will be made up of the Public works members and Hal Snyder. A meeting will be held on Tuesday, May 6, 2014. **(This has since been changed to May 8, 2014 at 10:00 am)** Bane Schill has been studying Jefferson County's proposed ordinance. The setbacks from the river listed in that ordinance would not work in our town.

Agenda Item 9: Building for storing electronic items: This will be studied more. A grant for electronic recycling is available that will be due by August, 2014. (Recorder Lori Robertson is studying the grant)

Agenda Item 10: Dilapidated Properties: A trailer on Ray St. needs to be removed. The Town has offered to help financially on the removal. The owner is trying to contact someone who might be interested in removing this structure. We will also be looking for any other properties that need work or are dilapidated. A letter will be issued giving property owners 60 days to repair or remove properties. If not done in a timely manner, property owners will be summoned to court.

Agenda Item 11: DOH Issues: Gravel has been removed on the bike path leading to "Food Lion." Gravel on the bridge needs to be removed and light bulbs also need replaced. The DOH says that there sweeper is broken down for now.

Agenda Item 12: Electronic Storage Building: We had been studying the possibility of having a pick-up and storage of electronic items within the Town limits. It has been found that other places will take these items at no charge. Jefferson County transfer station takes all these items for free. We need to publicize this information more.

Agenda Item 13: Potholes: There are still potholes that need to be filled. This work will take place when the weather clears up and time allows.

Agenda Item 14: Drainage Ditch (Washington St.): A drainage culvert on Washington St. in the vicinity of Jefferson Security Bank need replaced or pulled out. The Dept. of Highways has been contacted and has put the work on their schedule.

Agenda Item 15: Moved by Bane Schill, Seconded by David Springer to adjourn meeting. Unanimously Approved. Meeting adjourned at 10:45 a.m.

