

DRAFT MINUTES
SHEPHERDSTOWN, WEST VIRGINIA
WATER & SANITARY BOARDS
May 26, 2011

Attendees:	Water Board	Sanitary Board	Town Staff
	<input checked="" type="checkbox"/> S. Kemnitzer	<input checked="" type="checkbox"/> J. Auxer	<input checked="" type="checkbox"/> F. Welch
	<input checked="" type="checkbox"/> J. Auxer	<input checked="" type="checkbox"/> H. Heyser	C. Hutzler
	<input checked="" type="checkbox"/> J. Bock	<input checked="" type="checkbox"/> R. Keller	K. Shipley
	<input checked="" type="checkbox"/> J. Brady		P. Dowell
	<input checked="" type="checkbox"/> J. Ford		
	<input checked="" type="checkbox"/> G. Engebretson		
	<input checked="" type="checkbox"/> B. Schill		
		<input checked="" type="checkbox"/> = present at meeting	

Visitors: State Senator Herb Snyder
 Jeff Ekstrom, Chapman Technical
 Holly Williford, Shepherdstown Chronicle

1. **CALL TO ORDER.** The Water and Sanitary Boards meeting was called to order by Jim Auxer at 7:02pm at Town Hall in Shepherdstown, West Virginia.
2. **MINUTES OF THE APRIL 28, 2011 REGULAR MEETING.** The minutes of the April 28 meeting were approved with the addition of showing J. Bock as present at the meeting.
3. **VISITORS.** West Virginia State Senator Herb Snyder was a guest of the Boards, and spoke about the recently passed Senate Bill 245 that provides funding for wastewater districts to implement improvements to meet the Chesapeake Bay Initiative water quality standards. The U.S. EPA is extremely pleased the State has stepped up to the plate with funding to support the Chesapeake Bay cleanup efforts. Senator Snyder indicated that Shepherdstown is first in line in the application process with the Infrastructure Committee, and commended the Boards for the proactive approach that has the Shepherdstown WWTP improvements already under construction.

 The grants available under the newly enacted legislation will provide \$83 million to districts, and Shepherdstown should expect to receive a grant covering about 43% of the costs of the wastewater treatment plant upgrades. Water rates will need to be reviewed after the funding is received. The grant funds may also allow Shepherdstown to consider long-sought sewer service to additional neighborhoods currently on septic. Senator Snyder suggested the Boards stay in contact with the Infrastructure Council to ensure we meet the requirements for receiving the funding as quickly as possible.
4. **FINANCES.** There were no comments on the financial statements.
5. **FLOW AND QUALITY REPORTS.** Fecal coliform readings were very high. F. Welch said that retention time in the tanks with chlorine is too short, but that the upgrades to the WWTP will address this issue.
6. **OLD BUSINESS.**
 - 6.a **WASTEWATER TREATMENT PLANT UPGRADE.** Engineer J. Ekstrom reported that the upgrade and expansion is on schedule, with foundation work underway on two buildings. Construction is expected to be completed Dec. 3 this year.

6.b **WATER TANKS.** The site survey has been completed. Several pending issues regarding construction of the new tank, including communications with the Health Dept., the Public Service Commission, and nearby residents, are in process and will be reported on next meeting.

6.c **WATER VALVE REPLACEMENT.** Several valve replacements were discussed. In all, the current effort will result in replacement of sixteen valves, a major accomplishment. R. Keller requested a report on the overall state of valves in the water system, where the replacements are occurring, the remaining needs and the plans to address those needs.

6.d **MADDEX FARMS PUMP STATION REPLACEMENT.** Plans are complete and the project is ready to go to bid, with a planned date of June 23.

7. NEW BUSINESS.

7.a **SENATOR HERB SNYDER - CHESAPEAKE BAY INITIATIVE.** See Item 3 above.

7.b **BRIAN MASEMER - WATER BILL ADJUSTMENT.** Mr. Masemer was not present and this item was not discussed.

8. ADDITIONAL ITEM - POTOMAC RIVER WATER RIGHTS. Board members asked that this item be added to the monthly agenda.

9. ADJOURNMENT. J. Auxer adjourned the meeting at 8:02pm. The next meeting of the Boards is scheduled at Town Hall at 7:00pm on Thursday, June 30.

Respectfully submitted, Jerry Bock