

MINUTES
Shepherdstown Parks and Recreation
March 26, 2024

1. Call to Order: 6:04 at Town Hall.
2. Attendance: Chair, Cheryl Roberts, Lori Robertson, Marty Amerikaner, Jenny Haynes
3. Approval of Agenda: Moved: Marty, second: Lori
4. Approval of Minutes: Feb 27, 2024 Moved: Lori, Second: Marty
5. Welcome Visitors:
 - i. Marcy Bartlett
 - ii. Staff: Stephanie Grove, Billy Grove
6. Unfinished Business:
 - a. Bane Harris Park: C. Roberts
 - i. Pickleball Court Update: low usage this month (weather). Cheryl noted some rust on parts of net metal exposed to rain.
 - ii. Playground Equipment Replacement Update:
 1. Guest: Miracle Recreation Co. representative: he did not attend; Cheryl and Stephanie reported that the Miracle rep evaluated the equipment, including the swing set, and the conclusion was that it can't be repaired in a manner that makes financial sense, and thus needs replacement.
 2. Stephanie will try to reschedule a meeting for the committee with him for early April.
 - b. Cullison Park: M. Amerikaner
 - i. Flexi Pave Updates: Stephanie was swamped this month, and wasn't able to contact Winchester's recycling center to discuss access to and usage of their crushed glass for our potential extension of the walking path over to Rumsey Park. She will reach out to them this month.
 - ii. Border Nails update; Billy Grove reported that the nails had been cut down, and so this item has been successfully addressed
 - iii. Stairway from Mill St up to Cullison: Billy suggested using treated wood for needed repairs/replacement of the stairway; he will bring a design proposal to the committee;
 1. Motion: Public Works Department will create a design for the stairs, and check with Andy Beall regarding any needed review by HLC. (Jenny moved; Lori second)
 - c. Riverfront Park: J. Haynes
 - i. Jenny reported that the park is looking good, with no visible damage from recent rough weather
 - d. Rumsey Park: C. Roberts
 - i. Landing for Stairs/Railing: Update Billy asked if what was needed was bringing it up to code, and the committee agreed that was the

- goal. Motion (Jenny moved, Marty second) to ask Billy to do the work needed to bring the handrail area up to code requirements.
 - e. Viola Devonshire Park- L. Robertson
 - i. Pickleball Update: no report
 - ii. Marcy Bartlett, representing the Fall Prevention program for Age Friendly Shepherdstown, noted that there are wooden border areas that are rotting and in need repair. Discussion focused on possibly using a different material (e.g. plastic) for replacement.
 - f. Bookmark the Park-2024- C. Roberts
 - i. Proposed Dates/Schedule
 - ii. Dates. (Jenny moved, Marty Second: Approval of tentative dates for first 2 events)
 - 1. June 2: Bane-Harris 2:00; Library staff will introduce their Summer Reading program
 - 2. July 21: Viola Devonshire 2:00. Leah Rampy will discuss her new book
 - g. Fall Prevention-Age Friendly Shepherdstown: see b, d, and e. above for reports on work at 3 parks.
 - i. Tied to Age Friendly Shepherdstown, Marty gave an update on the bike route, noting approval by Shepherd's administration for signage on campus to guide bikers, and receipt of a needed note from DOH regarding the boundary of the state's right-of-way on Rt 45 west, clarifying that it does not include the "goat path" that we intend to improve for bike safety.
 - h. Member Vacancies: 2
7. New Business
- a. Candidate for Parks and Recreation Committee: Adam Thomas has expressed interest in joining the committee; Cheryl described his interest in green spaces and parks. Motion (Marty moved and Jenny second): Recommend that Town Council approve Adam Thomas to fill one vacancy on the Parks and Recreation Committee
 - b. Hurley Estate: no action can be taken until Town decides about the proposed donation of land
 - c. Future Topics
8. Next Meeting: April 23, 2024 – 6:00. Location : TBD
9. Adjournment: Jenny move; Marty second: 7:19 pm

Respectfully Submitted: Marty Amerikaner

Approved: Cheryl Roberts