

PUBLIC WORKS COMMITTEE – MINUTES - DRAFT

Monday, March 18, 2024

1:00pm

Town Hall

104 North King Street

1. Call to Order: 1:00pm – Mayor Auxer (JA), Chris Stroeck (CS), Marty Amerikaner (MA): Staff – Andy Beall (AB), Stephanie Grove (SG).
2. Approval of Minutes: 02/24 – MA motion to approve, second by CS, approved.
3. Visitors: Billy, Jenny Haynes, Greg Welter
4. Public Comment: None.
5. Unfinished Business:
 - A. International Property and Maintenance Code Issues:
 - *349 W. German St. – Reviewed F. Hill letter and set a 6-month response timeframe.
 - B. Road Issues:
 - *Paving of Princess St. from High St. to boat landing – Letter to DOH to be drafted.
 - C. Trash and Grass Issues: No update.
 - D. Recycling Issues:
 - *Recycling Grant - Garbage truck (for glass) – MA motion to apply, second by CS, approved.
 - *Recycling Committee – CS to meet with Jeff Co Waste Management regarding glass crusher.
 - *Glass recycling
 - E. Market House: Status – Work to begin soon.
 - F. Sidewalks: MA organizing sidewalk survey crew, will take a few months.
 - G. Miscellaneous Issues:
 - *FEMA Study – no update.
 - H. Garbage rates: Discussion regarding rate increase focused on need to increase. The Committee previously approved incremental increases of 10% over several years. CS motion to approve 10% increase for this year, second by MA, approved.
6. New Business:
 - A. Wayfinding – No update, Jim Ford to be invited to next meeting if he has something to report.
 - B. Annexation – SG to plan education / training session.
 - C. International Building Code – Gary Englebert – Training session to be scheduled.
 - D. Painting of Station at Shepherdstown – R F P t o g o o u t .

E. Stormwater Infrastructure Project – \$5,200 match required to grant for engineering costs, referred to Finance Committee.

F. Storm drains cleaning – No update.

G. RFP Town Landscaping – Inquires to be made.

7. Mayor's Report:

*MA and CS to survey bike bath and report back.

8. Adjournment: MA motion to approve, second by CA, approved. Next meeting is April 23, 1pm.