

PUBLIC WORKS COMMITTEE AGENDA

Tuesday, April 23, 2024

1:00 p.m.

Town Hall

104 North King Street

1. Call to Order:
2. Approval of Minutes:
3. Visitors:
4. Public Comment:
5. Unfinished Business:
 - A. International Property and Maintenance Code Issues:
 - *349 W. German St. – Correspondence in progress
 - B. Road Issues:
 - *Paving of Princess St. from High St. to boat landing – Letter to DOH to be drafted
 - C. Trash and Grass Issues:
 - D. Recycling Issues:
 - *Recycling Grant - Garbage truck (for glass) - Applied in 2024
 - *Recycling Committee Update
 - *Glass recycling
 - E. Market House: Update
 - F. Sidewalks: - Second phase of sidewalk repair
 - G. Miscellaneous Issues:
 - *FEMA Study – Andy – report on conference April 17 3:00 – 4:30
6. Unfinished Business:
 - A. Wayfinding/Directional Signs – Jim Ford
 - B. Annexation
 - C. International Building Code discussion
 - D. Painting of Station at Shepherdstown - to be done in the Spring
 - E. Stormwater Infrastructure Project – Fairfax Field & Mill Street - \$5,200
7. New Business
 - A. Diana Suttentfield – signs
 - B. Drainage problem – Duke Street
 - C. Plastic recycling article
 - D. Spring Clean Up Week – May 6 – 10
8. Mayor's Report:
9. Adjournment:

PUBLIC WORKS COMMITTEE – MINUTES - DRAFT

Monday, March 18, 2024

1:00pm

Town Hall

104 North King Street

1. Call to Order: 1:00pm – Mayor Auxer (JA), Chris Stroeck (CS), Marty Amerikaner (MA): Staff – Andy Beall (AB), Stephanie Grove (SG).
2. Approval of Minutes: 02/24 – MA motion to approve, second by CS, approved.
3. Visitors: Billy, Jenny Haynes, Greg Welter
4. Public Comment: None.
5. Unfinished Business:
 - A. International Property and Maintenance Code Issues:
 - *349 W. German St. – Reviewed F. Hill letter and set a 6-month response timeframe.
 - B. Road Issues:
 - *Paving of Princess St. from High St. to boat landing – Letter to DOH to be drafted.
 - C. Trash and Grass Issues: No update.
 - D. Recycling Issues:
 - *Recycling Grant - Garbage truck (for glass) – MA motion to apply, second by CS, approved.
 - *Recycling Committee – CS to meet with Jeff Co Waste Management regarding glass crusher.
 - *Glass recycling
 - E. Market House: Status – Work to begin soon.
 - F. Sidewalks: MA organizing sidewalk survey crew, will take a few months.
 - G. Miscellaneous Issues:
 - *FEMA Study – no update.
 - H. Garbage rates: Discussion regarding rate increase focused on need to increase. The Committee previously approved incremental increases of 10% over several years. CS motion to approve 10% increase for this year, second by MA, approved.
6. New Business:
 - A. Wayfinding – No update, Jim Ford to be invited to next meeting if he has something to report.
 - B. Annexation – SG to plan education / training session.
 - C. International Building Code – Gary Englebert – Training session to be scheduled.
 - D. Painting of Station at Shepherdstown – R F P t o g o o u t .

E. Stormwater Infrastructure Project – \$5,200 match required to grant for engineering costs, referred to Finance Committee.

F. Storm drains cleaning – No update.

G. RFP Town Landscaping – Inquires to be made.

7. Mayor's Report:

*MA and CS to survey bike bath and report back.

8. Adjournment: MA motion to approve, second by CA, approved. Next meeting is April 23, 1pm.

From: [Arthur Auxer III](#)
To: [Amy Boyd](#)
Subject: Fw: Rocky Street
Date: Friday, April 5, 2024 9:42:10 AM

----- Forwarded Message -----

From: Arthur Auxer III <jimauxer@yahoo.com>
To: Frank Welch <fwelch@shepherdstown.us>
Sent: Tuesday, April 2, 2024 at 12:38:53 PM EDT
Subject: Fw: Rocky Street

----- Forwarded Message -----

From: sutenfield@aol.com <sutenfield@aol.com>
To: Mayor Jim Auxer <jimauxer@yahoo.com>
Sent: Friday, March 29, 2024 at 02:32:32 PM EDT
Subject: Rocky Street

Jim, I am requesting to petition the town council on April 9th to re-instate the historic name "Rocky Street" and to change the sign by the old Yellow Brick Bank, to say "Potomac River Access", instead of just "stream access". Please tell me the time of the meeting. Thanks, Diana Sutenfield

From: Christopher Stroech <CStroech@panhandle-legal.com>
Sent: Monday, March 25, 2024 8:54:21 PM
To: Andy Beall <abeall@shepherdstown.us>; Arthur Auxer <jimauxer@yahoo.com>; Amy Boyd <clerk@shepherdstown.us>; MartyAmerikanerForward <marty.amerikaner@shepherdstown.us>
Subject: FW: Road Repair Request

Next public works agenda please-



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Charles Town, WV 25414

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THIS MESSAGE IS PRIVILEGED AND CONFIDENTIAL AND FOR THE INTENDED RECIPIENT ONLY. IF THIS MESSAGE WAS SENT TO YOU IN ERROR, PLEASE CONTACT THE SENDER IMMEDIATELY.

DEBT COLLECTION NOTICE: THE PURPOSE OF THIS COMMUNICATION AND OTHERS FROM ME MAY BE TO COLLECT AN ALLEGED DEBT OWED, AND ANY INFORMATION OBTAINED IN RESPONSE MAY BE USED FOR THAT PURPOSE. WE WILL ASSUME THE DEBT TO BE VALID UNLESS YOU DISPUTE THE VALIDITY OF ALL OR ANY PART OF THE DEBT WITHIN THIRTY (30) DAYS OF RECEIPT OF THIS NOTICE. IF YOU NOTIFY US IN WRITING THAT YOU DISPUTE ANY OR ALL OF THE DEBT, WE WILL OBTAIN AND SEND VERIFICATION OF THE DEBT AND PROVIDE YOU CONTACT INFORMATION FOR THE ORIGINAL CREDITOR, IF APPLICABLE.

From: "Wenner, Debbie" <d.wenner@fugro.com>
Date: Tuesday, March 19, 2024 at 12:05 PM
To: "chris.stroech@shepherdstown.us" <chris.stroech@shepherdstown.us>
Subject: FW: Road Repair Request

Hi Chris,

I reached out to your office about this stormwater drainage issue. I heard back from Debbie Henshaw. She said that I should contact you through the town council.

I have included an email chain that I had with the WVDOT after filing a formal request for road work through the WVDOT website. There's an area of high pavement between my driveway and the stormwater drain on the corner. My address is 101 S. Duke Street. I don't think the fix would require much funding or energy. I just want the DOT to mill the pavement down a little bit, but they don't seem to want to do this for me.

Before the recent paving in October, there was a vegetated ditch in front of my house. I asked the DOT to pave the ditch because they didn't do anything to maintain it. If I wanted water to flow past my house, I had to keep the ditch mowed and trimmed. Before the paving, if I stayed on top of the maintenance, I didn't get water in my basement. Since the paving, almost every large storm we have causes water to get into my basement. Any assistance with this issue would be greatly appreciated.

Thanks,
Deb Wenner

From: Ray, Travis L <travis.l.ray@wv.gov>
Sent: Thursday, February 15, 2024 10:26 AM
To: Wenner, Debbie <d.wenner@fugro.com>
Subject: Re: FW: Road Repair Request

Ok - that helps narrow it down.

On Thu, Feb 15, 2024 at 10:04 AM Wenner, Debbie <d.wenner@fugro.com> wrote:
It was the WVDOT. It was sometime between May and July of 2018. They redid my sidewalk that accesses my driveway and my neighbor's sidewalk that accesses his driveway. They just repaved around the 4 way intersection. It may have just been Duke Street.

From: Ray, Travis L <travis.l.ray@wv.gov>
Sent: Thursday, February 15, 2024 9:05 AM
To: Wenner, Debbie <d.wenner@fugro.com>
Subject: Fwd: FW: Road Repair Request

Do you know when this was done by the state of WV? Which agency?

----- Forwarded message -----

From: Wenner, Debbie <d.wenner@fugro.com>
Date: Wed, Feb 14, 2024 at 12:31 PM
Subject: RE: FW: Road Repair Request
To: Ray, Travis L <travis.l.ray@wv.gov>
Cc: Kisamore, Lisa R <lisa.r.kisamore@wv.gov>, lee.j.thorne@wv.gov <lee.j.thorne@wv.gov>

The state of WV put the sidewalk in. That was not part of my sidewalk project.

From: Ray, Travis L <travis.l.ray@wv.gov>
Sent: Wednesday, February 14, 2024 12:24 PM
To: Wenner, Debbie <d.wenner@fugro.com>
Cc: Kisamore, Lisa R <lisa.r.kisamore@wv.gov>; lee.j.thorne@wv.gov
Subject: Re: FW: Road Repair Request

If the concrete sidewalk was continuous - drainage would not be on the sidewalk at the depressed driveway access. The concrete sidewalk is not graded properly. WVDOH standard details require a 6 inch thick slab at driveway accesses that has a 2 inch height on the pavement side. The 2 inches provides driveway accessibility plus provides a 2 inch curb height.

On Wed, Feb 14, 2024 at 9:59 AM Wenner, Debbie <d.wenner@fugro.com> wrote:

Travis,

If the road is graded properly, then why is there a pool of water like this in front of my driveway? And why does the water not flow past my house to the storm water drain? You can see that the water is not flowing past my driveway. It stops at my driveway. You can see debris that has collected in the road just

past the pool water, because water hardly ever flows through there anymore except with major storm events.



From: Kisamore, Lisa R <lisa.r.kisamore@wv.gov>
Sent: Wednesday, February 14, 2024 8:53 AM
To: Wenner, Debbie <d.wenner@fugro.com>
Subject: Fwd: FW: Road Repair Request

You don't often get email from lisa.r.kisamore@wv.gov. [Learn why this is important](#)

----- Forwarded message -----

From: Ray, Travis L <travis.l.ray@wv.gov>
Date: Wed, Feb 14, 2024 at 8:44 AM
Subject: Fwd: FW: Road Repair Request
To: <d.wenner@fugro.com>
Cc: Lisa R Kisamore <lisa.r.kisamore@wv.gov>

Dear Debra Wenner,

Thank you for your email to the West Virginia Division of Highways (WVDOH) regarding S. Duke Street in Jefferson County. Your request has been forwarded to our District Five office for investigation and reply.

Please see attached pictures below. Picture Wenner01 shows your drainage concern prior to the paving project. The concrete sidewalk is flatter to accommodate driveway access at that location which causes water to pool, note the leaf line about halfway up the sidewalk. Your request at that time was to repair the drop inlet, remove the soil and grass to achieve better drainage toward the drop inlet, and pave that area. Mr. Welch, from the City of Shepherdstown, and I looked at the drainage infiltration concern in your basement and noticed that your gutters outleted in your yard close to your foundation. You had a contractor extend the gutters to outlet beyond your foundation (picture Wenner 04 - this gutter may still be contributing to foundation drainage). Additionally, Mr. Welch and I discussed your basement being below grade, foundation allowing infiltration of water, and the absence of any foundation drains.

You hired a contractor to replace the sidewalk in front of your house but failed to address the portion of sidewalk that was low and flat at the driveway access. On March 6, 2023 you sent an email and stated " I think the ditch in front of my house is worse since the sidewalk work. My contractors completely filled in the ditch, so that it is higher than my driveway."

Picture Wenner02 is a recent picture that you submitted showing the flat area of the sidewalk with a slight pool of water very similar to picture Wenner01. Picture Wenner03 shows the elevation difference of the pavement, sidewalk, and house.

Records indicate that you purchased this house in 2016. The house was built in 1930.

These are my findings: Water does not run uphill. Your house basement is below grade and has an inferior antiquated foundation that allows water infiltration. There are no foundation drains present. Surface water from your lot will drain into your foundation along with any subsurface drainage. As an owner of a home built in 1930 with a basement below grade you can expect additional maintenance responsibilities. There is nothing more that WVDOH can do to assist you.

If you desire to perform work on the pavement side of the sidewalk, WVDOH requires an encroachment permit with an approved and detailed plan. As you previously stated "hiring a contractor to put in a trench in the pavement in front of my house" is not an adequate plan and will not be approved.

Again, thank you for your email and sharing your concerns. Should you require additional information please contact me.

Thank you,

Travis L. Ray, P.E., P.S.
District 5 Deputy District Engineer
West Virginia Division of Highways
PO Box 99
Burlington, WV 26710
Office: (681) 320-2005

Message Sent:1/29/2024 3:32:21 PM

From: Debra Wenner

d.wenner@fugro.com

Address: PO Box 261

Phone: (304) 820-7419

County: Jefferson

Route Number: 480

Road Name: S. Duke Street

Landmark: at the intersection of W. Back Alley and Duke St

Location: <https://maps.google.com?q=39.431,-77.809>

Problem Description: The pavement isn't graded properly between my driveway and the storm water drain pipe at the corner. There is a high spot in the pavement. Water pools in front of my driveway. Since the road was repaved in October, I get water in my basement every time it rains. It used to happen a few times a year. Please don't refer this issue to District 5. I have communicated with them and they are not trying to help me resolve my issue.

City: Shepherdstown



📺 CBS NEWS

Critics call out plastics industry over "fraud of plastic recycling"

Ben Tracy

Sun, April 14, 2024 at 9:53 AM EDT · 4 min read



💬 654



Jan Dell is a former chemical engineer who has spent years telling an inconvenient truth about plastics. "So many people, they see the recyclable label, and they put it in the recycle bin," she said. "But the vast majority of plastics are not recycled."

About 48 million tons of plastic waste is generated in the U.S. each year; only 5 to 6 percent of it is actually recycled, according to the Department of Energy. The rest ends up in landfills or is burned.

Dell founded a non-profit, [The Last Beach Cleanup](#), to fight plastic pollution. Inside her garage in Southern California is all sorts of plastic with

Those so-called chasing arrows started showing up on plastic products in 1988, part of a push to convince the public that plastic waste wasn't a problem because it can be recycled.



/ Credit: CBS News

Davis Allen, an investigative researcher with the [Center for Climate Integrity](#), said the industry didn't need for recycling to work: "They needed people to *believe* that it was working," he said.

A new report, called "[The Fraud of Plastic Recycling](#)," accuses the plastics industry of a decades-long campaign "...to mislead the public about the viability of plastic recycling," despite knowing the "technical and economic limitations that make plastics unrecyclable" at a large scale.

"They couldn't ever lie about the existence of plastic waste," said Allen. "But they created a lie about how we could solve it, and that was recycling."

Tracy asked, "If plastic recycling is technically difficult, if it doesn't make a whole lot of economic sense, why has the plastics industry pushed it?"

"The plastics industry understands that selling recycling sells plastic, and they'll say pretty much whatever they need to say to continue doing that," Allen replied. "That's how they make money."

Plastic is made from oil and gas, and comes in thousands of varieties, most of which cannot be recycled together. But in the 1980s, when some municipalities moved to ban plastic products, the industry began promoting the idea of recycling as a solution.

Allen showed us documents and meeting notes they obtained from public archives, and from a former staff member of the American Plastics Council.

At a trade conference in Florida in 1989, an industry leader told attendees, "Recycling cannot go on indefinitely, and does not solve the solid waste problem."

In 1994 an Exxon executive told the staff of the plastics council that when it comes to recycling, "We are committed to the activities but not committed to the results."

Allen said, "They always kind of viewed recycling not as a real technical problem that they needed to solve but as a public relations problem."

The industry just launched a new ad campaign, called "Recycling is real," and says it's investing in what it calls advanced recycling technology.

[The American Chemistry Council](#), an industry trade group, responded to "CBS Sunday Morning" in a statement, calling the Center for Climate Integrity's report "flawed" and "outdated," and says "plastic makers are working hard to change the way that plastics are made and recycled."

Jan Dell doesn't believe plastic will ever be truly recyclable: "It's the same process they were trying 30 years ago, and my response to that is, it's science fiction," she said.

Plastic production is set to triple by 2050, and with so much plastic waste piling up on land and sea, more than 170 countries are working on a United Nations treaty to end plastic pollution.

[U.N. taking first step toward "historic" treaty on pollution from plastics, including "epidemic" of plastic trash](#)

In a letter to President Biden about the negotiations, the plastics industry says it opposes any bans on plastic production, but supports more recycling.

To which Dell says, "The only thing the plastics industry has actually recycled is their lies over and over again."

For more info:

[Davis Allen, Center for Climate Integrity Report: "The Fraud of Plastic Recycling" \(Center for Climate Integrity\)](#)[Jan Dell, founder, The Last Beach Cleanup](#)

Story produced by John Goodwin. Editor: Emanuele Secci.

[Piling up: Drowning in a sea of plastic \("Sunday Morning"\)](#)[The last straw? Seattle's plastic drinking straw ban \("Sunday Morning"\)](#)[Earthshot Prize-winner's solution for world's plastic problem? Seaweed \("Sunday Morning"\)](#)[The tragic cost of e-waste and new efforts to recycle \("Sunday Morning"\)](#)

[George and Linda Meyers are the couple behind "Cook in Tuscany"](#)

[Israel begins to respond to Iran's drone attack](#)

[Israel intercepts missiles amid Iran's barrage of strikes, IDF says](#)

 [View comments \(654\)](#)

Up next



coloringpage.eu

**CORPORATION OF SHEPHERDSTOWN
SPRING CLEAN UP WEEK
MAY 6-10, 2024**

PICK UP APPLIES TO TOWN RESIDENTS AND BUSINESSES ONLY!!!

One pick-up truck load per residence. All items are to be placed at the regular pick-up site. Please separate metal materials.

ACCEPTABLE FREE ITEMS: furniture, mattresses, household items, metal and yard waste.

FULL OR PARTIALLY FULL PAINT CANS: in order to be able to put paint cans out for Spring Clean Up, you must add a product call Krud Kutter Paint Hardener which is sold at Lowes and Home Depot. A container of 3.5 ounces cost about \$5.85 and will harden 2/3 gallon of paint. *Please leave lids off.*

- Items with Freon, such as refrigerators, air conditioners and dehumidifiers will be collected at a cost of \$50.00 per item.
- Passenger tires (under 15") will be collected at a cost of \$5.00 per tire. Passenger tire (over 15") will be collected at a cost of \$12.00 per tire.
- Televisions will be collected at a cost of \$40.00 each.
- The above-mentioned items must be reported and paid to the Billing Clerk at Town Hall, at 104 N. King Street prior to pick up.

PROHIBITED MATERIALS: propane/oil/gas tanks, compressed gas tanks, or any closed cylinders. Building materials, concrete, dirt/rock/sod, batteries, hazardous or dangerous materials, paint cans (*see note above*), medical/commercial waste and electronics.

If you have any questions, please call Town Hall at (304) 876-2574 from 8:00 am to 4:00 pm.