

PUBLIC WORKS COMMITTEE - MINUTES
Monday, September 25, 2023, 10:00 AM
Town Hall - In Person - 104 North King Street

1. Call to Order: 10:00am – Mayor Auxer, Chris Stroeck, Marty Amerikaner; Staff – Frank Welch, Andy Beall, Stephanie Grove
2. Approval of Minutes: July 24, 2023 – MA motion, second by CS, approved; August 30, 2023 – MA motion, second by CS, approved.
3. Visitors: Lori Robertson, Greg Welter (10:45am)
4. Public Comment: None.
5. Unfinished Business:

A. International Property and Maintenance Code Issues:

*349 W. German St. - Violation sent - Work on house partly finished - Establishing ownership.

*205 E. German St. - Progress report:

Complaints have been made about the wooded area(s) on this lot and resulting deer issues.

Rubbish and brush issues have been resolved. This lot has always been a wooded lot.

AB has researched and believes that wooded area(s) do NOT violate the IPMC.

Lori Robertson has inspected lot and is opposed to “cleaning” the wooded area(s). Owners should use self-help methods to control the deer.

Following discussion, CS motion to conclude that wooded area(s) do NOT violate the IPMC, and that deer issue is to be referred to the Deer Task Force for solutions. Second by MA, approved.

Deer Task Force to be invited to next PW meeting.

*332 W. German St. - Demolition by October 2023 – Demo to occur in Nov, 2023.

*308 High St. - Violation sent – CS motion to repair by Oct 1, 2023, or citation to issue, second by MA, approved.

B. Road Issues:

*Washington St. - Partly paved and improved – work in progress.

*Handicap corners are completed - On schedule to pave, 2023 – work in progress.

*German St. - Pave Princess to Mill Street going east - Work planned for 2023 – work in progress.

*Redo crosswalk decals - partly completed.

*Inspect German St. at crossing of “Town Run” – DOH will not inspect.

C. Trash and Grass Issues: No update.

D. Recycling Issues:

*Recycling Grant - Garbage truck (for glass) - Applied in 2024 – Application denied as more current audit report required.

*Recycling Committee Update – CS to organize field trip to Winchester by year end.

E. Market House: Status - Asbestos removal planned for Oct 9, 2023; Special Meeting to held to review renovation plans.

F. Sidewalks: Special meetings - Second phase of sidewalk repair – MA is organizing and prioritizing issues. MA raised other ADA issues – TH drop box, TH automatic door, bushes on sidewalks.

*Corner of High St. and Mill St. – no update.

G. Miscellaneous Issues:

- *FEMA Study - To be done by Sept. 1, 2023 – no update.

- *Directional Signs – Wayfinding

- *Cost of grant writing – AB reported and plans to apply for grant funding to fund phase 2 of the green stormwater project, will complete grants form and present to TC at Oct meeting.

- *Benches – need to advise Shares when benches are removed and possibility to repair.

- *Annexation

6. New Business:

- A. Fall clean up week - November 6 - 10

- B. Electric service to 105 S. King Street/Back Alley

7. Mayor's Report:

- A. Construction adjacent to Town Run – see attached.

Mr. Kanehl inspected 105 South King Street and is satisfied that issues have been resolved.

Need to monitor this issue as Town Run is our secondary water source.

8. Adjournment: MA motion, second by CS, approved.

NEXT MEETING: Monday, 10/23, 9:00am