

PUBLIC WORKS COMMITTEE MINUTES

Monday, June 26, 2023

9:00 AM

Town Hall - In Person

104 North King Street

1. Call to Order – 9:03am; JA, CS, MA; Staff – FW, AB, SG
2. Reading and approval minutes – May, 2023 – CS motion to approve with changes, second by MA, approved.
3. Visitors – R. Parmesano, S. Pearson
4. Public Comment – None.
5. Unfinished Business
 - a. International Property and Maintenance Code-property maintenance report –
 1. 349 W. German St. - Violation notice – Work on house partly finished – Violation sent – Establishing ownership
 2. Violations – 205 E, German St. – Town to pay and place lien.
 3. 332 W. German St. – Demolition by Oct., 2023.
 - b. Trash in alleys-cleaning and contacting property owners and occupants about trash and grass Issues
 - c. Recycling Grant-Garbage truck (for glass) – Public Works will apply for REAP grant this year for truck at an estimated cost of \$220K.
 - d. Glass Recycling – Glass drop-offs in Town are increasing. Recycling Committee to review glass recycling program. County-wide crusher a possibility. MA wants to confirm that recycling is truly being recycled. CS agreed to look at entire program.
 - Washington Street-partly paved and improved – Handicap Corners to be installed before paving – Spring – Corners are completed – on schedule to pave, 2023
 - German Street - pave Princess to Mill Street – going East – work planned for 2023
 - Re-do Crosswalk decals – Partly completed
 - Inspect German St. at crossing of “Town Run” – Bridge Crew to assess – no report.

Travis Ray to be invited to next PW meeting to provide update.

- e. Sidewalk Survey – On-going repair work. Corner of High St. and Mill St. needs work.
- f. FEMA Study – To be completed by Sept. 1, 2023.
- g. Market House – Asbestos to be removed. MA asked about ADA bathroom. SG states that Michael Mills does think it's possible to install one.
- h. Stormwater – St. Agnes Catholic Church + Shepherd Village – Grant awarded for green stormwater management plan, awards to be made soon. Other grants available for plan implementation.
- i. Mill St. to Princess St. – Request from Allen Meske – open backyard access: waiting on further research.

j. 218 S. Duke Street – Owners offered to purchase Town parcel. Upon review, this parcel provides easements to the west. Based upon these easements, CS motion to deny sale, MA seconded, approved.

k. Dr. Ron Eck – ADA Sidewalk Report – Both sidewalk reports to be circulated. A special PW meeting will be scheduled to address sidewalks. MA noted that there are several areas (not privately owned) that needed addressed by the Town.

l. Bike Path – Legal has been consulted – no issues. Stacy Kennedy w/Shepherd will write letter of support. Wayfinding Group working on directional signs. May not have to use sharrows.

6. Mayor' Report.

7. Adjournment: CS motion to adjourn, approved.