

PUBLIC WORKS COMMITTEE - MINUTES

Monday, January 22, 2024

11:00 Am

Town Hall

104 North King Street

1. Call to Order: 11am – Mayor Auxer (JA), Chris Stroeck (CS), Marty Amerikaner (MA): Staff – Frank Welch (FW); Andy Beall (AB), Stephanie Grove (SG).
2. Approval of Minutes: 12/23 – MA motion to approve, second by CS, approved.
3. Visitors: Matt Pennington, Rebecca Parmesiano, Greg Welter
4. Public Comment: None.
5. Unfinished Business:

A. International Property and Maintenance Code Issues:

*349 W. German St. – Letter sent with Feb. 9 deadline

*332 W. German St. – Demolition to be completed by end of February

B. Road Issues:

*Paving of Princess St. from High St. to boat landing – Letter to DOH to be drafted

C. Trash and Grass Issues: No update.

D. Recycling Issues:

*Recycling Grant - Garbage truck (for glass) - Applied in 2024

*Recycling Committee Update

*Glass recycling – Mayor’s Meeting Discussion – County interest in glass crusher program has waned. Recycling Committee to discuss next steps.

E. Market House: Status – Bids Received – Special meeting to be scheduled to review and accept.

F. Sidewalks: - Second phase of sidewalk repair

*Corner of High St. and Mill St. – To be completed.

*Marcy Bartlett to organize citizen group for sidewalk survey.

*MA to reach out to Dr. Eck re best methods to record data for survey group.

G. Miscellaneous Issues:

*FEMA Study – See letter in packet.

6. New Business:

A. Wayfinding/Directional Signs – workgroup meeting to be scheduled.

B. International Building Code – Mayor and Andy to inquire as to will enforce the IBC.

C. Painting of Station at Shepherdstown - to be done in the Spring

D. Stormwater Infrastructure Project – Matt Pennington

Meeting w/church on 1/19 was productive. Church can be partner in applying for grants to engineer and pay for mitigating measures. Matt presented mitigation plans and described next steps. Andy to contact Region 9 regarding best applicant for grants. Matt to facilitate another meeting with church to discuss grants options. Regardless, MA motioned to permit Matt to move forward with final concept design for all proposed projects, second by CA, approved.

E. Storm drains cleaning – information forthcoming

- F. RFP Town Landscaping – Bids to accepted for town landscaper
- G. Public Works Utility Truck – Purchase price to be split between 3 depts – Town, Water and Sewer.
MA motion to approve Town's share of \$60-70K, second by CS, approve. To be referred to Finance.

7. Mayor's Report:

- *CS has requested that annexation be placed on future Agendas.
- *CS questioned the "children playing" sign on Princess Street – options to be considered.
- *MA questioned the brick work on Princess St. and _____ Alley – to be reviewed.
- *MA questioned 215 German Street – not in great shape, water coming onto sidewalk.
- *MA raised issue of snow removal – how can advise residents? Hangars on doors?

8. Adjournment: MA motion to approve, second by CS, approved.