

PUBLIC WORKS COMMITTEE – MINUTES
Monday, December 18, 2023, 1:00 PM
Town Hall - In Person - 104 North King Street

1. Call to Order: 1:00pm – Mayor Jim Auxer, Chris Stroeck, Marty Amerikaner; Staff – Frank Welch, Andy Beall, Stephanie Grove.
2. Approval of Minutes: Nov. 2023 Minutes – MA motion to approve, second by CS, approved.
3. Visitors: Greg Welter, Rebecca Parmesiano
4. Public Comment: None.
5. Unfinished Business:

A. International Property and Maintenance Code Issues:

*349 W. German St. – Establishing ownership, letter to be sent.

*332 W. German St. - Court hearing scheduled for Jan. 2024, Town is asking for \$100.00 fine per day from 11/1/23, Town to demolish and place lien.

B. Road Issues: No update.

*Paving of Princess St. from High St. to boat landing – letter to DOH to be drafted.

C. Trash and Grass Issues: No update.

D. Recycling Issues:

*Recycling Grant - Garbage truck (for glass) – wait to see what happens with glass crusher.

*Recycling Committee Update – Field to Winchester to observe glass crusher was well attended, will continue to move forward.

E. Market House: No update.

F. Sidewalks: Discussion regarding how to prioritize and address sidewalk issues identified in reports. MA to organize a group of volunteers to survey the Town and note all issues. AB to reach out to county to get assistance with GIS mapping of sidewalk issues. Once all issues are noted, the Town can start remediating some issues, will explore grant funding for more significant issues. MA to contact Dr. Eck to see if he has a template for this type of survey.

G. Miscellaneous Issues:

*FEMA Study – No update.

*Directional Signs – Wayfinding – update at next TC meeting.

6. New Business:

A. International Building Code discussion – It has been determined that the Town will have to hire someone to enforce.

B. Painting of Station at Shepherdstown – Will plan to do so in Spring, 2024, bids to be sent out.

C. Stormwater Infrastructure Project – to be addressed at next meeting.

E. Storm drains cleaning – No update.

7. Mayor's Report: FW is retiring, effective 1/26/24.

8. Adjournment: CS motion, approved (2:46pm).

NEXT MEETING: Monday, 1/22/24, 11:00am (Focus on Green Infrastructure)