**PUBLIC WORKS COMMITTEE - MINUTES**

**Monday, November 27, 2023, 9:00 AM**

**Town Hall - In Person - 104 North King Street**

1. Call to Order: 11:00am – Mayor Jim Auxer, Chris Stroech, Marty Amerikaner; Staff – Frank Welch, Andy Beall.

2. Approval of Minutes: Oct. 2023 Minutes not available (CPS misplaced notes).

3. Visitors: Greg Welter

4. Public Comment: None.

5. Unfinished Business:

A. International Property and Maintenance Code Issues:

\*349 W. German St. - Violation sent - Work on house partly finished - Establishing ownership. Frank Hill to send letter.

\*332 W. German St. - Demolition not complete. CS motion to issue court summons, second by MA, approved.

\*308 High St. – Corrected, remove from Agenda.

B. Road Issues:

\*Paving of Princess St. from High St. to boat landing – to be done, FW to follow up.

C. Trash and Grass Issues: No update.

D. Recycling Issues:

\*Recycling Grant - Garbage truck (for glass) - Apply in 2024?

\*Recycling Committee Update – Field to Winchester to observe glass crusher scheduled for Dec. 15, 2023.

E. Market House: No offers to work were made, bids to be resent.

F. Sidewalks: Special meetings - Second phase of sidewalk repair – MA is organizing and prioritizing issues. Topic to be focus of next PW meeting.

 G. Miscellaneous Issues:

 \*FEMA Study – No update.

 \*Directional Signs – Wayfinding – No update.

6. New Business:

A. International Building Code discussion – Should we adopt the IBC? New development on east end of town – should consider for new, large developments. How would we enforce?

B. Painting of Station at Shepherdstown – Dan Anderson has made a request to paint the exterior of the train station. Will plan to do so in Spring, 2024, bids to be sent out.

C. Stormwater Infrastructure Project – Initial report with recommendations is complete. Report addresses nine separate areas throughout town. Matt Pennington to be invited to next meeting for discussion and prioritization. Each specific project to be separately approved. St. Agnes needs to be made aware of report and included in discussions for work on its property.

D. Deer complaint - See letter in packet. No action taken.

E. Storm drains cleaning – Storm drains are backed up and need to be cleaned out. Grates are heavy and therefore cleaning is challenge. Andy to confer with Leesburg, VA regarding storm drain filters.

7. Mayor’s Report: None.

8. Adjournment: CS motion, second by MA, approved (12:30pm).

**NEXT MEETING: Monday, 12/18, 1:00pm (Focus on Sidewalks and Green Infrastructure)**