

## NOTICE TO BIDDERS

Notice is hereby given that sealed proposals will be received by the Town of Shepherdstown at the office of the Town Manager, 104 N. King St., Shepherdstown WV, 25443, on **January 5, 2024, at 1:30 p.m.** for ***Renovation of the Old Market House***. The Bid Opening will at the same time in the Town Council Meeting Room, at which time all proposals submitted in accordance with the conditions of the contract documents will be publicly opened and read aloud.

A mandatory site visit will be held at the Old Market House, 100 E. German St., Shepherdstown WV on December 12, 2023, at 10:30 a.m.

Specifications and bidding documents are available at the Town Manager's Office, 104 N. King St, Shepherdstown, West Virginia 25443 and may be examined and/or obtained during regular business hours. Documents are also available online at [www.shepherdstown.us](http://www.shepherdstown.us).

All complete bid submissions shall be enclosed in a sealed envelope addressed as follows: **"Renovations of Old Market House."** Said sealed envelopes shall bear the name and address of the bidder on the outside face of the envelope.

Proposals shall not be withdrawn and shall remain in effect for a period of sixty (60) days subsequent to the opening of the bids, except that the bids of any consenting bidder may, at the request of the Town, be held for consideration for a longer period as may be agreed. The Town of Shepherdstown shall award the contract or reject all bids within sixty (60) days, unless there has been an agreed extension as set forth in the above paragraph.

The Town of Shepherdstown reserves the right to reject any or all bids and/or waive any informalities as may be deemed to be held in the best interest of the Town of Shepherdstown.

Women and minority-owned businesses are encouraged to apply.

By order of the Town Council of the Town of Shepherdstown, West Virginia.