

Age-Friendly Shepherdstown Advisory Board  
June 7, 2023

MINUTES

Attending: Marty Amerikaner, Steve Ayraud, Marcy Bartlett, Stacey Kendig, Linda Spatig

1. Bike Path update. Linda reported that Steve, Marty, and she attended the May Public Works Committee meeting. The committee recommended that we get written documentation of support from Shepherd University and from Potomac Peddlers. They also asked about how we could/should get support for using Fairmont and Minden Streets as part of the bike route. Finally, they recommended that we meet with the police chief.

Stacey is in the process of getting documentation of support from Shepherd University. She requested that we send her the link to the route so that she can submit that to university personnel for review. Steve sent that info to her as we met. She stated the university continues to be supportive of the bike route and the part that goes through the university.

Marty reported that Jonathan Moss had already written a letter of Potomac Peddlers' support for the route.

Linda reported what she learned about sharrows from guidelines provided by the National Association of City Transportation Officials and by the Federal Highway Administration. According to those guidelines, sharrows should be placed immediately following an intersection and they should be placed following a pedestrian crosswalk, never within it. Further, the maximum space between sharrows should be 250 feet, though sometimes they are placed closed together on residential streets where it is deemed appropriate. On streets with parallel parking, sharrows should be located a minimum of 11 feet from the curb and on streets *without* parking, the sharrows should be located 4 feet from the curb.

Linda reported that it is unclear who is responsible for Minden and Fairmont Streets. At the Public Works Committee meeting, we heard they were considered "orphan" streets. Subsequently, a Prospect St. resident informed us that Minden and/or Fairmont Streets seemed to be under the control of the county because they were part of regular or back-up bus routes to the public school on Minden. Linda will seek more information on this issue.

Marty agreed to set up a meeting with the police chief as soon as possible.

2. Fall Prevention Update. Marcy shared the results of the working group's systematic review of the parks and railroad crossings in Shepherdstown. In each case, the group identified potential fall/danger areas, took pictures, and rated the level of seriousness of the danger.

Marty said he had received a draft report from Ron Eck, the ADA expert who visited Shepherdstown in April. Marty and Marcy will share the draft reports with each other to see whether and to what extent they are compatible.

3. Public Transportation update. Linda reported that for now, Age-Friendly Shepherdstown will not pursue funding for EPTA bus services. Instead, SAIL has agreed to develop and pilot a shuttle service provided for SAIL members by SAIL volunteer drivers who have been approved to transport other SAIL members.
4. Next Meeting; July 19, 2023: 12:30 on zoom