

# **SPECIAL PUBLIC WORKS COMMITTEE - MINUTES DRAFT**

**Wednesday, August 30, 2023, 1:00 PM**

**Town Hall - In Person, 104 North King Street**

1. Call to Order: 1:04pm; JA, CS, MA; Staff – FW, SG
2. Visitors: Matt Mullenax, Michaela McDonough, David D. \_\_\_\_, Phil Saladay, Marci Bartlett
3. Review of Dr. Eck's and Marcy Bartlett's sidewalk reports:
  - \*Reports have been reviewed – **see attached**;
  - \*Marci B. prioritized parks in her report. Issues within parks should be addressed by Parks & Rec, with Public Works supporting if needed. MA to place issues on Parks & Rec agenda;
  - \*Issues with railroad crossings need to be addressed by railroad. CS to draft letters;
  - \*Minor issues can be handled by Public Works Dept;
  - \*MA to categorize and prioritize needs as identified in reports, as varying issues with different types of solutions and different funding sources;
  - \*Matt M. advised that needs should be prioritized. Varying funding opportunities are available for these types of projects, including TAP Grants (WV DOT, due Jan. 2024, new sidewalk projects are TAP eligible); Carbon Reduction Program Grants; and Recreational Trail Program Grants;
  - \*Priority projects should include populated areas and major pedestrian traffic spots;
  - \*Discussion regarding the need to balance subsidized sidewalk repairs with private owner responsibility;
  - \*Related town ordinances should be consistent regarding sidewalk repair projects – should be reviewed. SG to research model ordinances regarding sidewalks;
  - \*Discussion regarding the need to balance historic aspects of town with ADA accessibility;
  - \*Next meeting TBD.
4. Adjournment: CS motion, MA second, approved.