

# Shepherdstown Tree Commission Draft Minutes

Thursday, September 14, 2023

6:15 p.m.

Town Hall

- **Members Present:** Lori Robertson – Chair, Jenny Haynes, Frank Welch, and James Dillon.
  
  - **Absent:** None
  
  - \* **Visitors:** None
1. **Call to Order:** L. Robertson called the meeting to order at 6:24 p.m.
  
  2. **Approval of August 17, 2023 minutes.**  
**J. Haynes – move to approve August 17, 2023 Tree Commission minutes. Second by J. Dillon. No objections noted.**
  
  3. **Public Comment:** None
  
  4. **Visitor’s comments:**
  
  5. **Unfinished Business:**
    - a. Verbiage for Comprehensive Plan –input from Commission. Pending.

- b. Monarch Way Station –Lori still has the other milkweed in her courtyard keeping it alive. Should be able to get it in the ground in a few weeks with the rain coming.
- c. Keep as Pending - Suggestion to have Bartlett give us a quote to clear the bowl in Rumsey Park with a brush-cutter. Then plant a large White oak (red foliage in the fall) or a Chinkopin Oak and keep the bowl clear. Put a large circle around the tree for water to pool to keep it moist.
- d. Sage Place – James suggested planting perennial evergreen plugs in 1-2 years – Eastern Star Sedge. There are 9 trees to maintain – have Bartlett do all 9 trees this spring - James to email to update. The Star Sedge update is that Lori was emailed by a resident of Sage Place requesting the wells be done. Lori noted that some of the wells had been planted with perennials. James clarify that those flowers were seeds that blew into the wells. Waiting on a response. **UPDATE - no response from Sage Place contact.** Keep on agenda.
- e. Thirty Seasons - They will come once a month and work on them or whatever needs to be done.
- f. Tree Inventory – Update.
- g. Red Maple in front of Town Hall – put a plaque “In Honor of Pete Spaulding” Lori to reach out on FB to chat with those who had worked with Pete. We need to go ahead and order it. Pending
- h. Lost Dog tree - First Energy will cut the two trees down on a Monday, Sept. 18. They will start around 8:30 am and finish the Pear around noon. They will then move on to the Green Pineapple tree. All businesses involved have been informed and Lori will make a formal announcement Friday or Saturday morning. There are other trees about town that will also come down on different days.
- i. Deb Tucker - 300 W. High St. - Lori mailed Deb and she prefers a Kousa Dogwood. James to order. Can use a VOUCHER for this.
- j. Harvey Heyser – 203 E, High St. – a new tree we planted – he would like it removed - He is fine with us doing it in the fall. Keep on agenda for fall

relocation and replanting of a Sugar Maple to the right of his house. Can use a VOUCHER for this.

k. Sue Kemnitzer - tags 67, 68, 69 & 70 - Back Alley behind her house - English Ivy and poison ivy drowning on them. UPDATE - Lori will do.

l. W. High St across from Karen Moivan's home - an area between the sidewalk and street large stones were placed there - can we plant a ground cover to cover them. James - St. John's Wort will work great there. James will get the plants ordered and they will go in in the fall. UPDATE

m. Heidi Glenn - would like an Ann Magnolia - planted on King St. side. On our planting schedule for the fall. Can use VOUCHER.

n. First Energy - the TC has received the list of participating nurseries and the list of acceptable trees for under their wires. We have also received the vouchers to use for trees we pick out. Lori and James will meet and look for areas that we can plant trees. First Energy mentioned that they have other programs we might be interested in, but Lori hasn't received an email regarding them yet. Leave on here.

o. Rumsey tree that was moved -dead. Need to replace. - Can use VOUCHER

p. Judy and Bryan Robertson - 200 W. Washington St needs dead limbs removed, fell over phone lines during recent storm - On the list for Bartlett

q. Ashleigh Sanders - 202 E. German St. - wants poison ivy removed from ground and trim trimmed - vines cut off. - Lori to trim the vines off of the tree itself, Bartlett to trim the tree.

r. Town Hall - limb up silk Lilac tree - Bartlett to do.

## **7. New Business:**

a. 103 E. New St. Jack and Amy Childers - Norway Maple - #275 - Bartlett to trim

b. Market House - Crabapple - Bartlett needs to trim the water sprouts at the top in November for ice/snow mitigation. (Thin canopy)

**8. Maintenance/Misc. - Fall 2023 -**

\* Next meeting October 12, 2023 - 6pm

**9. Adjournment:**

**J. Haynes – move to adjourn at 6:59 p.m. Second by J. Dillon. No objections noted.**

**Minutes respectfully submitted by L. Robertson**