

Shepherdstown Tree Commission Draft Minutes

Thursday, July 13, 2023

6:00 p.m.

Town Hall

- **Members Present:** Lori Robertson – Chair, Jenny Haynes, and James Dillon.

 - **Absent:** Frank Welch

 - * **Visitors:** None
1. **Call to Order:** L. Robertson called the meeting to order at 6:04 p.m.

 2. **Approval of June 22, 2023 minutes.**
J. Haynes – move to approve June 22, 2023 Tree Commission minutes.
Second by J. Dillon. No objections noted.

 3. **Public Comment:** None

 4. **Visitor’s comments:**

 5. **Unfinished Business:**
 - a. Verbiage for Comprehensive Plan –input from Commission. Pending.

- b. Monarch Way Station –Lori weeded all beds and deadheaded everything. Planted some extra milkweed. Left the Queen’s Ann Lace in the milkweed bed. The Beebalm bed was looking decent as well. Has the signs and needs to pick up the stakes from Frank.
- c. Keep as Pending - Suggestion to have Bartlett give us a quote to clear the bowl in Rumsey Park with a brush-cutter. Then plant a large White oak (red foliage in the fall) or a Chinkopin Oak and keep the bowl clear. Put a large circle around the tree for water to pool to keep it moist.
- d. Sage Place – James suggested planting perennial evergreen plugs in 1-2 years – Eastern Star Sedge. There are 9 trees to maintain – have Bartlett do all 9 trees this spring - James to email to update. The Star Sedge update is that Lori was emailed by a resident of Sage Place requesting the wells be done. Lori noted that some of the wells had been planted with perennials. James clarify that those flowers were seeds that blew into the wells. Waiting on a response.
- e. Thirty Seasons - The beds are slated to be done asap per Will.
- f. Tree Inventory – no updates at this time.
- g. Red Maple in front of Town Hall – put a plaque “In Honor of Pete Spaulding” Lori to reach out on FB to chat with those who had worked with Pete. We need to go ahead and order it.
- h. Lost Dog tree - First Energy will cut the two trees down on a Monday in the near future. They will give us a weeks notice.
- i. Deb Tucker - 300 W. High St. - Lori mailed Deb with these choices per James for under the wires - Serviceberry, Adirondack Crabapple, or an Okame Cherry. However, she prefers a Kousa Dogwood and James confirmed that will work fine.
- j. Harvey Heyser – 203 E, High St. – a new tree we planted – he would like it removed - He is fine with us doing it in the fall. Keep on agenda for fall relocation and replanting of a Sugar Maple to the right of his house.
- k. Dead tree at the corner of Mill and German - Frank- Bartlett to do but will need flaggers. UPDATE

- l. Dead tree by Seagal home - tree tag is 135. Corner of German and Duke - German St side. Need to reconfirm quote with Bartlett - **Neil Super would to coordinate with Bartlett to get some of the wood.** UPDATE
- m. Rain barrel broken drain pipe at the Train Station - Update - Frank - it's fixable and Public Works will do it. DONE
- n. Sue Lemnitzer - tags 67, 68, 69 & 70 - Back Alley behind her house - English Ivy and poison ivy drowning on them. - James looked at the photos Lori took and we can cut them ourselves. UPDATE
- o. Tree to the left of the Shepherdstown Museum closer to the alley - cable? Lori spoke to Derek with Bartlett and he recommends they trim it until it's feasible to remove the problem limb. On Bartlett's schedule - UPDATE
- p. Japanese Silk Lilacs on New St - in front of Jenny Allen's home - 206 W. New. - On Bartlett's schedule.
- q. W. High St across from Karen Moivan's home - an area between the sidewalk and street large stones were placed there - can we plant a ground cover to cover them. James - St. John's Wort will work great there. James will get the plants ordered and they will go in in the fall. UPDATE
- r. Mayor Auxer's home. 108 E. New St. - tree needs to be trimmed - On Bartlett's schedule. Update
- s. Frank needs clarification on a quote referencing tags 174 & 175 - location. Quote is for &1185.00. UPDATE
- t. Heidi Glenn - would like an Ann Magnolia - planted on King St. side. On our planting schedule for the fall.
- u. First Energy - the TC has received the list of participating nurseries and the list of acceptable trees for under their wires. We have also received the vouchers to use for trees we pick out. Lori and James will meet and look for areas that we can plant trees. We can use the vouchers for Deb Tucker's tree, Harvey's tree, and Heidi Glenn's tree. Can use it for the replacement tree in front of Green Pineapple as well. First Energy mentioned that they have other programs we might be interested in, but Lori hasn't received an

email regarding them yet. **Lori to put out an announcement regarding the two trees on German coming down.**

7. New Business:

- a. Rumsey tree that was moved -dead. Need to replace.

8. Maintenance/Misc. - Fall 2023 -

* Next meeting August 10, 2023 - 6pm

9. Adjournment:

**J. Haynes – if there are no objections, the meeting is adjourned at 6:44 p.m.
Second by J. Dillon. None noted.**