

## MINUTES

Shepherdstown Parks & Recreation Committee  
August 29, 2023  
Town Hall  
6:00 pm

### 1. Call to Order:

Meeting Called to Order at 6:01 PM.

Members Present: Cheryl Roberts (Chair), Jenny Hayes, Lori Robertson, Marty Amerikaner, Nick Tully, & Effie Kallas.

Members Absent: None.

Staff: Frank.

Mayor Auxer also in attendance.

### 2. Approval of Agenda:

**MOTION** to approve the agenda made by Lori. Second by Marty. Motion carried without objections.

### 3. Approval of Minutes - July 25, 2023.

**MOTION** to approve the Minutes of July 25, 2023, by Lori. Second by Marty. Motion carried without objections. Effie abstained from this vote due to her absence from the July meeting.

### 4. Welcome Visitors: None.

### 5. Unfinished Business:

a. Bane-Harris Park - C. Roberts

i. Mulch in Playground Area - Cheryl reports that this item is pending.

ii. Pickleball Report - Cheryl reports that the tape outlining the court at Bane-Harris has buckled due to the extreme heat and was pulled up for safety. Frank, Ernie, & Billy will paint new lines. Also, the storage boxes have been received. Lori will create wording to be printed on large magnets which will be installed on the boxes at each park with directions on how to open the locks.

**MOTION**, by Marty, to direct Frank to purchase the necessary items to install the boxes and locks. Second by Jenny. Motion approved unanimously.

iii. Playground Equipment Replacement - Cheryl reports that the playground space at Bane-Harris Park was measured and the only apparatus which would fit is the smaller of the two under consideration - the Conte Community School Model 714-S601 for \$34,500.

**MOTION**, by Effie, to direct Cheryl to see that a Request for Bids is placed through the town administration and to approve the acquisition of Model 714-S601 or similar to fit the space. Second by Marty. Motion approved unanimously.

b. Cullison Park - Marty Amerikaner

Marty reports that the park looks good and that he has observed a good deal of use of the various apparatus.

i. Flexipave Update - Action to mark the additional spots has not yet occurred but will be completed soon.

c. Riverfront Park - J. Haynes

Jenny reports that the park looks good.

d. Rumsey Park - N. Tully

Tully reports that the park looks good.

e. Viola Devonshire - L. Robertson

i. Pickleball Report - Status - See Bane-Harris reference above.

f. Bookmark the Park 2023 Season Report - E. Kallas

Effie reports that the August event will be the last for the 2023 season. A formal report will be prepared and submitted later.

6. New Business:

a. Shepherdstown Rotary's Offer - Construct 2 small picnic tables and install them at Rumsey Park.

**MOTION**, by Jenny, to ask Mr. Walt to construct the picnic tables for the park. Second by Lori. Effie abstained. Motion passed.

b. Shepherdstown Rotary's Proposal for boat launching site. This is not something Park & Recreation can do. The proposal should go to Town Council.

7. Next Meeting - September 26, 2023 - 6:00 pm - TBD.

8. Adjournment

**MOTION** to adjourn made by Effie and second by Marty. Passed unanimously.

Adjourn: 6:53 pm.

Respectfully Submitted by Secretary Effie Kallas.

Approved by Cheryl Roberts, Chairperson