

## MINUTES

Shepherdstown Parks & Recreation - July 25, 2023

Attendance: Members: M. Amerikaner, N. Tully, C. Roberts & L. Robertson

Staff: Mayor Auxer and F. Welch

Absent/Excused: J. Haynes and E. Kallas

1. Call to Order - Meeting was called to order at 6:00 p.m. by C. Roberts.
2. Approval of Agenda - N. Tully moved to approve the Agenda; Seconded by L. Robertson. Motion passed unanimously.
3. Approval of Minutes –June 27, 2023 - L. Robertson moved to approve Minutes; seconded by N. Tully. Motion passed unanimously.
4. Welcome Visitors - John Loeffler and Walt Eifert– Shepherdstown Rotary.  
J. Loeffler and W. Eifert offered a proposal to build and place two smaller picnic tables at Rumsey Park. Additionally, J. Loeffler offered a proposal to enhance the Shepherdstown boat launching site. These items will be placed on the Agenda for next month's meeting and W. Eifert will present a concept proposal. Mayor Auxer will review our lease with DNR for the boat launching site.
5. Unfinished Business:
  - a. Bane-Harris Park – C. Roberts
    - i. Mulch in Playground Area –
      1. Pending staff's workload and availability.
    - ii. Pickleball Court Report –
      1. C. Roberts reported that the Pickleball court was presented to the public on July 22, 2023. If anyone contacts Town Hall for the equipment, contact C. Roberts for now. Plan was to have a secured metal box, for the equipment, installed by the July 22 presentation; however, the box has not been ordered yet. F. Welch has agreed to purchase the box. C. Roberts and sub-committee members will create a sign with rules and how to access the equipment. For now, players may contact Town Hall for access. Additional details will be available at the next meeting.
    - iii. Playground Equipment Replacement Initiative – Update –
      1. C. Roberts presented two examples of equipment from vendor, *Miracle Recreation*, to replace existing which has aged (20+ years) and is due for replacement. The first example looks to be an exact replacement of the existing (Model 714-S601) with a cost of \$34,500; however, it only serves ages 2-5 and offers 7 activities. The second example is an upgraded version (Model 714-S634) with a cost of \$42,500, serves ages 2-12 and offers 11 activities. The committee recommends that we review the measurements for space accommodation for Model 714-S634 and if acceptable, set forth a motion at P&R's August meeting for recommendation move forward to for a plan to the Finance Committee

and finally, Town Council's for approval at the September meeting.  
Example of each, attached.

- b. Cullison Park – M. Amerikaner –
  - i. Flexipave Update – M. Amerikaner restated the problem areas along the path. He met with Sam (Capitol Flexipave) to ask when they could make the repairs. Sam said they have already been here to make those repairs. L. Robertson reported that there are additional areas that we need for Sam to return for assessment. Action: M. Amerikaner will contact Sam for an appointment to investigate and to repair. L. Robertson agreed to mark the spots that she observed.
- c. Riverfront Park – J. Haynes
  - i. When J. Haynes reported that she would not be in attendance, she offered that Riverfront Park remains a busy area despite the low river level. The park is maintained well, and zero issues or incidents have been reported.
- d. Rumsey Park – N. Tully –
  - i. N. Tully asked about the hole in the wall from the missing rock. F. Welch seemed sure that it had been repaired and will confirm. L. Robertson reported that the milkweed bed is being maintained and the Monarch Butterfly Garden has been cut back. The queen Anne Lace remains.
- e. Viola Devonshire Park – L. Robertson –
  - i. L. Robertson reported that the Red Buds look good and have been weeded.
  - ii. Pickleball – Report – C. Roberts reports that there is a plan to place the court tape within the next 2 weeks in time for the August 12<sup>th</sup> Bookmark the Park event. (See Bane-Harris Park for matching details).
- f. Bookmark the Park 2023 Season Report– E. Kallas
  - i. Bookmark the Park was held on July 22<sup>nd</sup> with a successful turnout. Following the presentation, the Pickleball Court was presented to the public. The Shepherdstown Chronicle covered the event.

6. New Business:

7. Next Meeting – August 29, 2023 - 6:00 p.m. - TBD

8. Adjournment: L. Roberts moved to adjourn; M. Amerikaner Seconded to adjourn the meeting at 7:00 p.m.

Respectfully submitted by C. Roberts, Chairperson, on behalf of Secretary, E. Kallas



## Conte Community School

Model: 714-S601

**\$34,500**

Quantity

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**Age Range:** 2 - 5 years

**Space Required:** 31'-0" x 29'-0"

**Weight:** 1760 lb

**Capacity:** 30-40

**Elevated Play Activities:** 5

**Ground Level Play Activities:** 2



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## Kids' Choice Structure

Model: 714-S634

**\$42,500**

Quantity

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**Age Range:** 2 - 12 years

**Space Required:** 35'-0" x 35'-0"

**Weight:** 3375 lb

**Capacity:** 40-50

**Elevated Play Activities:** 8

**Ground Level Play Activities:** 3

