

Shepherdstown Personnel Committee Agenda

Wednesday, July 12, 2023

5:00 p.m.

Town Hall

1. Members Present:
2. Call to Order:
3. Approval of May 18, 2023 Draft Personnel Minutes:
4. Visitors:
5. Public Comment:
6. Unfinished Business:
 - a. Employee Handbook Revisions – additional suggestions from S. Grove - UPDATE
 - b. Training – Sexual Harassment Prevention Training - UPDATE - Stephanie for the date.
 - c. Term Limits –UPDATE –
S. Grove - research

d. Town Administrator – UPDATE –
Evaluation and feedback process

7. Job Descriptions - S. Grove - review/update of job description. UPDATE

8. Law Enforcement meeting dispatch process - S. Grove attended -
UPDATE

9. New Business:

10. Adjournment: