

Shepherdstown Personnel Committee Agenda

Thursday, April 19, 2023

5:00 p.m.

Town Hall

Social distancing and masks if unvaccinated

1. Members Present:
2. Call to Order:
3. Approval of March 22, 2023 draft Personnel Minutes:
4. Visitors:
5. Public Comment:
6. Unfinished Business:
 - a. Employee Handbook Revisions – suggestions from S. Grove
 - b. Training – Sexual Harassment Prevention Training - Update from Leah
 - c. Term Limits –UPDATE –
Need guidance from town attorney

d. Town Administrator – UPDATE –

* Position status -

* Office space -

* Press release -

* Evaluation and feedback process

e. Job Descriptions - Updates - Frank/Woody/Amy

7. New Business:

8. Adjournment: