

**For “in-person” meetings, persons who are not on the agenda but wish to address the governing body must register to speak at least 15 minutes prior to the start of the meeting. For Zoom meetings, the Mayor will canvas attendees for those wishing to speak. Time limits will be imposed. Written comments and/or questions to be addressed at the meeting, must be submitted to [jimauzer@yahoo.com](mailto:jimauzer@yahoo.com) 24 hours before the meeting. Requests for copies of documents related to agenda items must be made in writing at least 24 hours in advance of the meeting, not during the meeting. NOTE: Council members are elected to represent citizens of the Corporation of Shepherdstown, please contact them regarding any questions or comments you may have about the agenda items. This Council follows Robert’s Rules of Order (Revised).**

**Special Town Council Agenda  
Tuesday, April 18, 2023  
11:00 a.m.  
Town Hall  
104 North King Street**

**THE MEETING IS STREAMED ON THE TOWN’S FACEBOOK PAGE  
“SHEPHERDSTOWN, WEST VIRGINIA”**

1. Call to Order
2. Public comment period to consider any objections to the levy rates
3. Laying of the Levy- adoption of the 2023-2024 FY levy rates
4. Adjournment



State of West Virginia  
John B. McCuskey  
State Auditor

Office of the State Auditor  
Local Government Services  
200 West Main Street  
Clarksburg, West Virginia 26301

Toll Free: (877) 982-9148  
Telephone: (304) 627-2415  
Fax: (304) 340-5090  
[www.wvsao.gov](http://www.wvsao.gov)

March 24, 2023

NOTICE OF APPROVAL OF THE LEVY ESTIMATE (BUDGET)

To: Municipality of Shepherdstown

In accordance with the provisions of Chapter 11, Article 8, of the West Virginia Code, as amended, the State Auditor of West Virginia hereby approves your Levy Estimate (Budget) for the fiscal year beginning July 1, 2023.

With this written approval, the levying body shall meet on the third Tuesday in April (April 18) to hear and consider any objections and to officially adopt the levy rates for property taxation. The clerk/recording officer, within three days of such meeting, shall prepare and forward to the State Auditor the officially adopted levy rates and levy order.

If you have any questions, please do not hesitate to contact me at 304-627-2415 or 1-877-982-9148 extension 5114, Shellie Humphrey extension 5119, Tiffany Hess extension 5118 or Rebecca Clise extension 5101.

Sincerely,  
John B. McCuskey  
WV State Auditor

A handwritten signature in blue ink that reads "Ora L. Ash".

By: Ora L. Ash  
Deputy State Auditor  
Local Government Services

**MUNICIPALITY OF SHEPHERDSTOWN, WEST VIRGINIA  
LEVY ORDER AND RATE SHEET  
2023 - 2024**

**The following is a true copy from the record of orders entered by this entity  
on the 18 day of April, 2023.**

**SIGNATURE:** \_\_\_\_\_

Municipal Clerk or Recorder

	Column E Certificate of Valuation Assessed Value for Tax Purposes	Levy Rate/\$100	Taxes Levied
<b>Current Year</b>			
Class I			
Personal Property	\$ _____ 0	8.330	\$ _____ 0
Public Utility	_____ 0		_____ 0
<b>Total Class I</b>	\$ _____ 0		\$ _____ 0
Class II			
Real Estate	\$ _____ 62,982,550	16.660	\$ _____ 104,929
Personal Property	_____ 21,190		_____ 35
<b>Total Class II</b>	\$ _____ 63,003,740		\$ _____ 104,964
Class IV			
Real Estate	\$ _____ 36,204,550	33.320	\$ _____ 120,634
Personal Property	_____ 7,819,430		_____ 26,054
Public Utility	_____ 2,596,359		_____ 8,651
<b>Total Class IV</b>	\$ _____ 46,620,339		\$ _____ 155,339
<b>Total Value &amp; Projected Revenue</b>	\$ _____ 109,624,079		\$ _____ 260,303
Less Delinquencies, Exonerations & Uncollectable Taxes		7.50%	19,523
Less Tax Discounts		2.00%	4,816
Less Allowance for Tax Increment Financing - see worksheet (Subtracted from regular current expense taxes levied only)			0
<b>Total Projected Property Tax Collection</b>			<b>235,964</b>
Less Assessor Valuation Fund (Subtracted from regular current expense taxes levied only)		1.85%	4,365
Net Amount to be Raised by Levy of Property Taxes For Budget Purposes			\$ _____ 231,599