

**Shepherdstown Personnel Committee Agenda**  
**Wednesday, March 22, 2023**  
**5:00 p.m.**  
**Town Hall**

1. Members Present:
2. Call to Order:
3. Approval of January 18, 2023 draft minutes:
4. Visitors:
5. Public Comment:
6. Unfinished Business:
  - a. Town Administrator – Update
    1. In preparation for -
  - b. Employee Handbook Revisions – Update
  - c. Term Limits – Update
  - d. Training – Sexual Harassment Training – Update
  - e. Job Descriptions – Update
7. New Business
8. Adjournment