

# **PUBLIC WORKS COMMITTEE MINUTES**

**Monday, Nov. 28, 2022**

**9:00 AM**

**Town Hall - In Person**

**104 North King Street**

1. Call to Order – 9:02am – Marty A., Chris S., Jim A. / Staff – Frank W., Andy B.
2. Reading and approval minutes – Oct. 24, 2022 – Chris motion to approve, Second by Jim, approved.
3. Visitors – None.
4. Public Comment – None.
5. Unfinished Business
  - a. International Property and Maintenance Code-property maintenance report – Andy to report:
    1. 349 W. German St. - Violation notice – Work on house partly finished – Violation sent – Establishing ownership – Ongoing.
  - b. Trash in alleys-cleaning and contacting property owners and occupants about trash and grass  
Issues – Ongoing and improving. Report on ordinance – CPS to provide draft revisions asap.
  - c. Recycling Grant-Garbage truck (for glass) – Apply in 2023 – Recycling Committee – All current grant obligations to terminate end of Jan., 2023.
  - d. Travis Ray (WVDOH)–
    - Washington Street-partly paved and improved – Handicap Corners installed before paving – Spring – Corners are completed – on schedule to pave, 2023.
    - German Street - pave Princess to Mill Street – going East – work planned for 2023.
    - Princess Street-dip – Work completed. DOH advised that dip will not be filled in, Frank to contest. Paving not good, Frank to advise.
    - Duke Street – Water problem – Ponding – Both west and east corners to be improved by DOH.
    - Re-do Crosswalk decals – Partly completed – more areas to complete.
    - Inspect German St. at crossing of “Town Run” – will likely need the same support over Town Run as was installed on New Street.
  - e. Sidewalk Survey – Most severe hazardous sidewalks have been repaired – Corner of High St. and Mill St. needs work – Second Phase of sidewalk repair will be coming soon.

- f. FEMA Study – ongoing.
  - g. Market House – Full inspection has been performed, **written report to be released as attachment to Minutes**. Roof needs to be replaced. Electric needs to be updated. Estimates to be obtained for both large projects.
    - h. Sidewalk Training – Dr. Van Eck – December, 2022.
    - i. Stormwater issues – No response from St. Agnes. Will invite church and Jeff E. to upcoming PW meeting to discuss solutions.
    - j. Cable, Phone, etc. – Lines hanging from poles – Andy B. and Thomas Butcher to canvass the town and report on any issues. CPS to draft letter if needed.
    - k. Public Restrooms – sandwich board to be ordered for TH bathrooms.
6. Mayor’s Report – 4-way stop at Duke & High Streets – traffic study results expected in March, 2023, will wait to review these results.
7. Adjournment – Marty motion to adjourn, Second by Chris.