

**Shepherdstown Town Council Meeting Minutes**  
**Tuesday, September 13, 2022**  
**Town Hall**  
**104 North King Street**  
**6:30 p.m.**  
**Mask Wearing is Optional**  
**Also being streamed on the town’s Facebook page “Shepherdstown,**  
**West Virginia”**

**Present:** Jim Auxer (Mayor), Lori Robertson (Recorder), Marty Amerikaner, Jenny Haynes, Chris Stroeck, and Leah Rampy.

**Absent:** Cheryl Roberts

**Staff:** Town Clerk Amy Boyd, Director of Public Works Frank Welch, and Sergeant Jake Jeffries.

**Visitors:** Steve Pearson, Peter Smith, Scott Anderson, Boy Scout Troop members, and Becky Phipps

**Agenda Items 1 and 2-Call to order/approval of Town Council Minutes (vote required):**

Call to order by Mayor Auxer at 6:30 pm.

Approval of the Town Council Meeting Draft Minutes of August 9, 2022.

**C. Stroeck- move to approve Town Council Draft Minutes of August 9, 2022 with changes/corrections/additions – Page 6, Agenda Item 11, #2.2 –add ”committee” to comprehensive plan “committee”.**

**Second by M. Amerikaner. No objections noted.**

**Agenda Item 3 – Public Comment Period:**

- a. Persons who have registered to address Town Council.

B. Phipps – read a letter stating her objections to the walking path proposed from Parks & Rec in Cullison Park. She feels like it’s in her front yard. The ground is unstable – there are groundhog holes there. Something else could be done with the money, maybe donate it to Shepherdstown Shares, or the state as people are being denied insulin. The new library location is much better place to put a walking path. The trail is not needed and the funds could be put to better use on a global perspective. You can’t always have everything the way you want it. Do we want all of these tourists?

J. Haynes – it’s being proposed in Cullison for those in town and they don’t have to drive. The installers will make sure the ground is level and safe.

M. Amerikaner explained the vision of the walking path for Scott Anderson and the Scouts. It is to develop green spaces in our parks to have better usage. The proposed walking path is around the perimeter of the park.

#### **Agenda Item 4 - Visitors:**

Visitor’s comments, if any, are logged in under the specific agenda items.

- a. Jay Hurley – Town Sign – Mayor – not talking about it tonight. Info is in the packet. The sign is completed.
- b. Peter Smith – Christmas Parade

P. Smith – Date is 12/3/22 – The start time is 10:00 a.m. to 11:00 a.m. Starting an hour earlier this year.

**L. Robertson – move to approve the Christmas Parade with street closures 12/3/22 at 10:00 a.m. Second by J. Haynes. No objections noted.**

#### **Agenda Item 5 – Public Hearings:**

- a. First Reading of garbage ordinance Section 11-612, of Chapter 6 of Title 11, Entitled “Rate Schedule”

- b. **L. Rampy – move to approve the First Reading of garbage ordinance Section 11-612, of Chapter 6 of Title 11, Entitled “Rate Schedule”. Second by J. Haynes. No objections noted.**

**Agenda Item 6 – Unfinished Business:**

- a. None

**Agenda Item 7 – Old Business:**

- a. None

**Agenda Item 8 – New Business:**

- a. Trick or Treating Date – Monday, October 31 –  
A brief discussion ensued about the closing of German Street and the consensus was not to close it.
- b. Christmas in Shepherdstown – update –  
J. Haynes – is moving forward. She has been in contact with the businesses to make their lights easier to access for turning them on and off. Tuba Xmas, Civil War Xmas, and the Church Tour will all be back.
- c. Roundtable Discussion –  
C. Stroeck – is looking at a Listening Session at the Community Club with the focus on town businesses, possibly in October/early November. There could be a facilitator with business owners and residents. Can discuss what is working and what is not, as well as different ideas in general.

**Agenda Item 9 – Mayor’s Report:**

- The Market House – the survey ends today – it will be compiled and put on the FB pages and website.
- Bookmark the Park – the next one is 9/18/22 at Viola Devonshire park
- Check out the 4-minute promotion for the region
- Freedom’s Run is 10/22/22
- Would like to change the ordinance to allow the Town Council meetings to be held at 6:00 p.m. How does everyone feel about that? We can put it out there for feedback.

- Halloween is from 6-8 p.m., with German Street left open
- There has been no word on the Rt. 45 development
- Tobacco Warehouse – Ascend is now looking at Martinsburg and more broadly in the county.
- The town is looking at broader construct of storm water issues

**Agenda Item 10 – Reports of Committees:**

**A. Finance Committee:**

1. No meeting August 2022
2. Finance Reporting:
3. Recommendations
  - a. None

\*\* Mayor stated that the Library funding is on the agenda for later this month.

**B. Parking Committee:**

1. No August 2022 meeting
2. Recommendations: None

**C. Police Committee:**

1. No August 2022 meeting
2. Recommendations: None

**D. Parks and Recreation Committee:**

1. Meeting minutes of August 2022 - not available
2. Recommendations:
  - a. NONE

**E. Public Works Committee:**

1. Meeting minutes of August 2022 – not available
2. Recommendations:
  - a. None

Mayor – Being added to the agenda will be the Market House and Storm Water Management

**F. Path Advisory Committee**

1. No meeting in August 2022

2. Recommendations:
  - a. None

**G. Grants Committee**

1. No meeting in August 2022
2. Recommendations:
  - a. None

**Agenda item 11 – Report of Commissions, Authority and Boards:**

**1. Historic Landmarks Commission:**

1. Meeting minutes of August 2022 – not available
2. Recommendations:
  - a. Appointment of new member (Edith Thompson)  
**L. Robertson – move to approve the appointment of Edith Thompson to Historic Landmarks. Second by C. Stroeck. No objections noted.**

**2. Planning Commission:**

1. Meeting minutes of August 2022 – not available
2. Recommendations:

None

**3. Tree Commission**

1. Meeting minutes of August 2022 – not available
2. Recommendations:
  - a. None

**4. Water and Sanitary Board:**

- 1 –Meeting minutes of September 1, 2022 - not available
- 2 – Recommendations:
  - a. None

**4. Path Advisory Committee**

- 1- No meeting held in August 2022

2- Recommendations

a. None

**5. Board of Appeals**

1. None scheduled.

**C. Stroech – move to adjourn at 7:05 p.m. Second by L. Rampy. No objections noted.**

Draft Minutes respectfully submitted by L. Robertson, Recorder for the Corporation of Shepherdstown.