

DRAFT MINUTES

Shepherdstown Parks & Recreation Committee  
September 27, 2022  
Rumsey Park  
6:00 pm

1. Call to Order:

Meeting Called to Order at 6:04 PM.

Members Present: Cheryl Roberts (Chair), Lori Robertson, Marty Amerikaner, Jenny Hayes, & Effie Kallas.

Members Absent: Nick Tully.

Staff: Frank Welch.

2. Approval of Agenda:

**MOTION** to approve the agenda made by Marty. Seconded by Lori. Motion carried without objections.

3. Approval of Minutes - August 23, 2022.

MOTION to approve the minutes from August 23, 2022 made by Lori. Seconded by Marty. Motion carried without objections. Effie abstained due to absence at the August meeting.

4. Welcome Visitors: Steve Pearson & Linda Spatig.

5. Unfinished Business:

a. Bane-Harris Park - C. Roberts

i. Tree Replacement Discussion - Cheryl reports that the tree which split and fell near the entrance to the park has been totally removed. Tree Commission should take up the issue of whether another should be planted to replace it.

ii. Mulch in Playground Area - Cheryl reports that more mulch needs to be installed. Frank reports that all parks in town need new mulch. Once the mulch is delivered, it will be installed.

b. Cullison Park - M. Amerikaner

i. Playground Equipment Replacement "Toy" - Frank reports that the seller is looking for the spring toy in his warehouse.

ii. Walking Path Update - Marty reports that he has spoken with neighbors of the park and that their initial opposition to the walking path is ameliorating.

1. Flexi-Path Update - Bid Openings Report. Marty reports that 3 bids were submitted pursuant to the Town's RFB and that he, Frank, and Effie opened and reviewed each bid for completeness. Marty contacted all of the bidders requesting updates to their submitted information including Certificates of Insurance, Business Licensing, etc. Capitol Flexi-Pave from Hamilton, VA is the lowest bidder and seems to have the most experience with the Flexi-Path product.

**MOTION**, by Lori to accept the bid from Capitol Flexi-Pave and recommend the bid be forwarded to the Town's Budget and Finance Committee and/or Town Council. Seconded by Marty and passed unanimously.

c. Riverfront Park - J. Haynes

Jenny reports that the park looks good and all is well.

d. Rumsey Park - N. Tully

i. Bartlett Tree - Status - Frank reports that Bartlett Tree removed all the scrub and vegetation from the slope nearest the river leading up to Rumsey Monument. Viking Tree cut down trees and branches past the wall on the cliff. The view shed is now much better in both places.

Commented [1]:

e. Viola Devonshire - L. Robertson

i. Mulch in Playground Area - Lori reports that the residents of Village Place have done a great job with planting, trimming, etc. When the mulch arrives, it will be installed.

f. Bookmark The Park - E. Kallas & C. Roberts

i. September 18, 2022 @ 2:00 pm "Bookstore Reading" - Viola Devonshire Park. Effie reports that Kendra Goldsborough from the Four Seasons Bookstore was the featured speaker. This event was well attended with 20 people showing up to enjoy Kendra's insight. Effie expressed gratitude to the residents of Shepherd Village for their beautification of the park; Lori, Jenny, and Cheryl for their contributions to the refreshment table; and Kendra for an informative and fun program.

g. Public Restroom

i. Possibility of a New Grant Opportunity. Marty reports that the Mayor has informed about upcoming grant opportunities. The deadline for these grants is in December.

h. Library Park

i. Possibility of seating behind the Market House. Marty, & Lori reported that there has been discussion and movement in the past by Public Works about closing the public street behind the Market House building and using it as a public space with tables and chairs. Concerns about safety and budget are foremost. Committee would like to remain in the loop with Town Council, Public Works, etc., and for the conversation to continue.

6. New Business:

i. Attendee Linda Spatig ask if a pickleball court can be installed/incorporated on at least one of the existing basketball courts at either Bane-Harris Park and/or Viola Devonshire Park. The idea is to procure removable nets and paint boundary lines. The Committee will put the idea on a future agenda.

ii. The date of the November monthly meeting will be moved to November 29, 2022.

7. Next Meeting: October 25, 2022 - 6:00 pm - Location: Town Hall.

8. Adjournment

**MOTION** to adjourn meeting made by Marty and seconded by Lori. Passed unanimously.

Adjournment: 6:55 pm.

Respectfully Submitted by Secretary Effie Kallas.

Approved by Cheryl Roberts, Chairperson