

# **PUBLIC WORKS COMMITTEE MINUTES**

**Monday, SEPT. 26, 2022**

**9:00 AM**

**Town Hall - In Person**

**104 North King Street**

1. Call to Order – 9am; Jim A., Chris S., Marty A. / Staff – Frank W., Andy B.
2. Reading and approval minutes – Aug. 30, 2022, Chris S. motion to approve, second by Marty A., approved.
3. Visitors – Matt Pennington, Rebecca Parmesano – Matt P. presented a proposal for performing a stormwater evaluation in town, paying particular attention to certain problem areas. This evaluation will determine what green infrastructure mechanisms can be implemented to help address stormwater issues. Ms. Parmesano is an impacted owner who resides near St. Agnes and is willing the help find grant funding. Chris S. expressed his frustration that the proposal was not in the packet. The written proposal will be circulated and will be considered at a future meeting.
4. Public Comment – None.
5. Unfinished Business
  - a. International Property and Maintenance Code-property maintenance report – Andy reported:
    1. Lambert – ongoing, attempting to sell;
    2. 349 W. German St. - Violation notice – Work on house partly finished – Violation sent – Establishing ownership
    3. 110 W. Washington St. – Public Nuisance – violation notice issued to close house.
  - b. Trash in alleys-cleaning and contacting property owners and occupants about trash and grass  
Issues – Shepherd students have assisted, new large bins have been installed at Apex, plan to purchase more large bins to place behind Betty's.  
Chris S. to research trash ordinances, with the intent to ensure that owners (landlords) can also be held responsible to trash issues at rental units.
  - c. Recycling Grant-Garbage truck (for glass) – Apply in **2023** – Recycling Committee – no update.
  - d. Travis Ray – Waiting for response – no update, Frank W. to keep following up.
    - Washington Street-partly paved and improved – Handicap Corners installed before paving – Spring – Corners are completed – on schedule to pave, 2023
    - German Street - pave Princess to Mill Street – going East – work planned for 2023
    - Princess Street-dip – Bridge crew to assess – Drainage pipe rusting out under road

- Duke Street – Water problem – Ponding – Both west and east corners to be improved by DOH
- Re-do Crosswalk decals – Partly completed – more areas to complete
- Grate/Drainage area at Mill & German St needs to be assessed.
- Orange corner plates on handicap corners have been repaired
- Inspect German St. at crossing of “Town Run” – Bridge Crew to assess – no report

e. Sidewalk Survey – Most severe hazardous sidewalks have been repaired – Corner of High St. and Mill St. needs work, only one more dangerous section as per Frank W., sidewalks to be reevaluated.

f. FEMA Study – ongoing – no update.

g. Market House – renovations needed – waiting on estimates, committee inspection scheduled for 10/6, at 9am.

h. Sidewalk Training – Dr. Van Eck – Marty A. – sidewalk training to be scheduled on three (3) Thursdays in Dec.

i. Stormwater – St. Agnes Catholic Church + Shepherd Village – See above report by Pennington.

j. Cable, Phone, etc. – Lines hanging from poles – some progress has been made, Chris S. to review utility contracts, Marty A. to draft letter, Butcher to be invited to next meeting.

k. Lighting in Town – Marty A. – Should we get studies to determine what can be done with the lights in town? Can street lights be placed on shorter poles? Andy B. – we had a study done, most public input was against changing the lights. Jim A. – new solar facility on I81 may help provide power. Andy B. to provide info to Marty A. Marty A. to continue researching.

l. Public Restrooms. – Marty A. – What options does the public have for restrooms in town? Jim A. – sign will be placed outside of Town Hall to provide notice of public restrooms.

m. Expanding Green Space – Marty A. – any developments on a new green space in town? Chris S. & Marty A. to explore forming a subcommittee on this project.

6. Mayor’s Report – None.

7. Adjournment – Chris S. motion to adjourn at 10:29am, second by Marty A., approved.