

PUBLIC WORKS COMMITTEE AGENDA

Monday, SEPT. 26, 2022

9:00 AM

Town Hall - In Person

104 North King Street

1. Call to Order
2. Reading and approval minutes – Aug. 30, 2022
3. Visitors – Matt Pennington
4. Public Comment
5. Unfinished Business
 - a. International Property and Maintenance Code-property maintenance report – Andy to report
 1. 349 W. German St. - Violation notice – Work on house partly finished – Violation sent – Establishing ownership
 2. 110 W. Washington St. – Public Nuisance – Clean-up around house – Possible Condemnation
 - b. Trash in alleys-cleaning and contacting property owners and occupants about trash and grass issues
 - c. Recycling Grant-Garbage truck (for glass) – Apply in **2023** – Recycling Committee
 - d. Travis Ray – Waiting for response
 - Washington Street-partly paved and improved – Handicap Corners installed before paving – Spring – Corners are completed – on schedule to pave, 2023
 - German Street - pave Princess to Mill Street – going East – work planned for 2023
 - Princess Street-dip – Bridge crew to assess – Drainage pipe rusting out under road
 - Duke Street – Water problem – Ponding – Both west and east corners to be improved by DOH
 - Re-do Crosswalk decals – Partly completed – more areas to complete
 - Grate/Drainage area at Mill & German St needs to be assessed.
 - Orange corner plates on handicap corners have been repaired
 - Inspect German St. at crossing of “Town Run” – Bridge Crew to assess – no report
 - e. Sidewalk Survey – Letters to be sent to property owners who have hazardous sidewalks – In progress – Most severe hazardous sidewalks have been repaired – Corner of High St. and Mill St. needs work
 - f. FEMA Study – ongoing
 - g. Market House – renovations needed – waiting on estimates
 - h. Sidewalk Training – Dr. Van Eck
 - i. Stormwater – St. Agnes Catholic Church + Shepherd Village – Matt Pennington to report
 - j. Cable, Phone, etc. – Lines hanging from poles
 - k. Lighting in Town
 - l. Public Restrooms
 - m. Expanding Green Space
6. Mayor’s Report
7. Adjournment

9/21/2022

PUBLIC WORKS COMMITTEE MINUTES

Tuesday, Aug. 30, 2022

1:00 PM

Town Hall - In Person

104 North King Street

1. Call to Order – 1:05pm – Jim A., Chris S., Marty A. (by phone); Staff – Frank W.
2. Reading and approval minutes – July 25, 2022 – Chris S. motion to approve, second by Marty A., approved.
3. Visitors – Steve Pearson arrived at 1:26pm.
4. Public Comment – None.
5. Unfinished Business
 - a. International Property and Maintenance Code-property maintenance report –
 1. 349 W. German St. - Violation notice – Work on house partly finished – Violation sent – Establishing ownership – on-going.
 - b. Trash in alleys-cleaning and contacting property owners and occupants about trash and grass Issues – Shepherd students’ recent help; out of town owners are now being summoned by email. Marty A. asked about the trash issue behind Apex Apts., Frank W. advised that receptacles are being ordered.
 - c. Recycling Grant-Garbage truck (for glass) – Apply in 2023 – Recycling Committee
 - d. Travis Ray
 - Washington Street-partly paved and improved – Handicap corners are done – on schedule to pave.
 - German Street - pave Princess to Mill Street – going East – to be done in 2023
 - Princess Street-dip – Bridge crew to assess – Drainage pipe rusting out under road
 - Duke Street – Water problem – Ponding – dig out dirt along curb
 - Re-do Crosswalk decals – Partly completed – a few more areas to complete
 - Inspect German St. at crossing of “Town Run” – Bridge Crew to assess – no report
Chris S. suggested that we continue to follow up until all projects are complete.
 - e. Garbage and recycling rates – meeting held – July 15, 2022 – Chris S. to draft memo to Council before Sept. meeting.
 - f. Sidewalk Survey – Work is being done on sidewalks. 210 W. High St. has been repaired and needs reimbursed. Marty A. asked about sinkhole issue on High St., Jim A. states that this will be repaired.
 - g. FEMA Study – On-going.
 - h. Market House – Certain improvements have been made, on-going.
 - i. Request for sidewalk fund – Sarah Will – 202 E. High St. - \$5346 – Reimburse \$1100. Chris S. motion to approve, second by Marty A., approved.
 - j. Sidewalk Training – Marty A. to follow up and schedule the training session (6 hours). Session will be virtual and split into several sessions. Jim A. asked if the sessions will be taped and suggested Mon, Wed or Fri.

Andy,

The following is a suggested plan for improvements only and should not be implemented until it is properly designed. These suggestions might not work once actual field survey and hydraulic evaluations are performed. A recommended plan would be prepared once the field work and hydraulic calculations are performed and options evaluated.

St. Agnes Church

- Install drop inlet at the base of the existing storm outlet pipe. Continue the existing outfall apron walls in order to direct all water to the new inlet.
- Install drop inlet at the intersection of W. Back Alley and S. Shoe Lane.
- Install drop inlet in yard area adjacent to current pipe outfall to collect runoff from the church access road and parking lot.
- Install drop inlet or area drain in resident's backyard with storm pipe connected to main storm line in Shoe Lane.
- Install storm pipe to/from all new inlets and direct pipe down Shoe Lane. **Note – Storm pipe size not known and TBD based on hydraulic calculations/evaluation.**
- Install drop inlet in S. Shoe Lane near Rt 45.
- Continue storm pipe across Rt 45 and down N. Shoe Lane.
- Connect new storm pipe to existing storm pipe near baseball field. Actual location not known.

Resident – Off of E. German Street

- Drainage from adjacent properties appear to drain to a low point located in the resident's backyard.
- Option 1
 - Construct a drainage swale with rip rap from the low point along the existing fence line to the front of the property. Continue the drainage swale to the existing DOH inlet located the paved access road and E. German Street.
- Option 2
 - Install a drop inlet in the low point and install storm pipe along the fence line to the front of the property; install another drop inlet there and then storm pipe to the existing DOH inlet.
 - **Note – Storm pipe size TBD based on hydraulic calculations/evaluation.**

I hope this will help. Please let me know if you have any questions.

Jeffery D. Ekstrom, PE
VICE PRESIDENT

GHOSH
ENGINEERS

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Jeffery D. Ekstrom, PE
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Stormwater Runoff Problem Areas

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| Chris Caffero | 310 W. German Street | St. Agnus Stormwater Retention...Should be piped to baseball field. |
| Rebecca Parmesano | 100 Shoe Lane | and Duke St. to Shoe Lane. |
| Debbie Wenner | 101 S. Duke Street | Inadequate ditch along alley next to house to stop stormwater from entering basement. Requested a stormwater drain pipe. |
| Roger Monroe | 204 Bones Wright | Runoff from street damaging old mill wheel pillars. |
| Marian Condon | 420 E. German Street | Runoff from Shepherd Village / Sage Place. |
| Steve Secrist | ? | ? |