

PUBLIC WORKS COMMITTEE MINUTES

Tuesday, Aug. 30, 2022

1:00 PM

Town Hall - In Person

104 North King Street

1. Call to Order – 1:05pm – Jim A., Chris S., Marty A. (by phone); Staff – Frank W.
2. Reading and approval minutes – July 25, 2022 – Chris S. motion to approve, second by Marty A., approved.
3. Visitors – Steve Pearson arrived at 1:26pm.
4. Public Comment – None.
5. Unfinished Business
 - a. International Property and Maintenance Code-property maintenance report –
 1. 349 W. German St. - Violation notice – Work on house partly finished – Violation sent – Establishing ownership – on-going.
 - b. Trash in alleys-cleaning and contacting property owners and occupants about trash and grass Issues – Shepherd students’ recent help; out of town owners are now being summoned by email. Marty A. asked about the trash issue behind Apex Apts., Frank W. advised that receptacles are being ordered.
 - c. Recycling Grant-Garbage truck (for glass) – Apply in 2023 – Recycling Committee
 - d. Travis Ray
 - Washington Street-partly paved and improved – Handicap corners are done – on schedule to pave.
 - German Street - pave Princess to Mill Street – going East – to be done in 2023
 - Princess Street-dip – Bridge crew to assess – Drainage pipe rusting out under road
 - Duke Street – Water problem – Ponding – dig out dirt along curb
 - Re-do Crosswalk decals – Partly completed – a few more areas to complete
 - Inspect German St. at crossing of “Town Run” – Bridge Crew to assess – no report
Chris S. suggested that we continue to follow up until all projects are complete.
 - e. Garbage and recycling rates – meeting held – July 15, 2022 – Chris S. to draft memo to Council before Sept. meeting.
 - f. Sidewalk Survey – Work is being done on sidewalks. 210 W. High St. has been repaired and needs reimbursed. Marty A. asked about sinkhole issue on High St., Jim A. states that this will be repaired.
 - g. FEMA Study – On-going.
 - h. Market House – Certain improvements have been made, on-going.
 - i. Request for sidewalk fund – Sarah Will – 202 E. High St. - \$5346 – Reimburse \$1100. Chris S. motion to approve, second by Marty A., approved.
 - j. Sidewalk Training – Marty A. to follow up and schedule the training session (6 hours). Session will be virtual and split into several sessions. Jim A. asked if the sessions will be taped and suggested Mon, Wed or Fri.

k. Stormwater – St. Agnes Catholic Church + Shepherd Village – Town Engineer has investigated

and working on repair plan. Jim A. suggested that we start looking for grants to fix stormwater issues.

l. Cable, Phone, etc. – Lines hanging from poles – Marty A. reported that work is being done. It is difficult to determine what companies own the problem wires.

m. First Energy Information – See packet. New solar power station may be able to provide energy for street lights, more info to be provided.

6. Mayor's Report – Jim A. asked about meeting times and it was agreed that we will try to meet at 9am.

7. Adjournment – Chris S. motion to adjourn, Marty A. second, approved and adjourned at 1:55pm.