

**Draft  
Minutes  
Shepherdstown Grant Committee  
5.10.22  
2:30  
By Zoom**

Called to order 2:30pm

Visitors: Susan Hall West, Edwinna Bernat, Carolyn Thomas, Peggy Bowers

Present: D.W. Gregory, C. Stroech, M. Fortuna

Minutes from 10.28.21 Meeting

- M. Fortuna moved to approve
- **J. Haynes seconded**
- **Minutes approved**

Old Business

- CDBG Grant
  - Eight applications have been submitted for assistance; one has funded
  - Discussion about continuing to spread the word about the assistance that is available
  - **Action: C. Stroech will inquire with local press about running PSAs on space available basis**
- AED Grant
  - Funded one month ago
  - \$10,000 for portable AED devices for Shepherdstown patrol cars
  - **Action: Waiting to hear word from funder (Firehouse Subs) on funding logistics**
- State of the Committee Memo
  - This memo, which was presented to Town Council, details the committee's process over one year: needs identification, criteria development, and recommendations for going forward.
  - **Action: C. Stroech will forward memo to Carolyn Thomas**

## New Business

- C.O.P.s Grant for Police Personnel
  - This was removed from the committee's slate as Town will partner with University on this opportunity
- Library Habitat Garden Request
  - Peggy Bowers (designer) and Carolyn Thomas (fundraising volunteer) presented the project to the committee and provided details on status and plans
  - Next step will be for the committee to review the plans (Evolve, 5/2 and 5/22) and examples of grants already submitted. Following that, the committee will meet to make a decision about the level of involvement that will be feasible
  - **Action: Carolyn Thomas to forward design plans and examples of submitted funding applications to C. Stroech**

C. Stroech motioned to adjourn

M. Jividen seconded

Meeting adjourned at 3:30pm