

# Shepherdstown Tree Commission Draft Minutes

April 21, 2022

6:00 p.m. [SEP] Town Hall [SEP]

## Masks and Distancing Required

1. **Members Present:** Lori Robertson – Chair, Frank Welch, James Dillon, and Jenny Haynes.

**Absent:** Carrie Blessing

2. **Call to Order:** L. Robertson called the meeting to order at 6:05 p.m.

3. **Approval of November 18, 2021 minutes.**

- a. **J. Haynes – move to approve November 18, 2021 Tree Commission minutes. No objections noted.**

- b. **J. Haynes – move to approve February 18, 2022 Tree Commission minutes. No objections noted.**

4. **Visitors:** None

5. **Public Comment:** None

6. **Unfinished Business-**

- a. Verbiage for Comprehensive Plan –input fr.om Commission. Pending.

- b. Tree wells – Public Works – Flexipave update for Devonshire and on German St. – No word from Noble Atkins with Flexipave. Lori has called several times and will continue to try.

- c. Monarch Way Station – Book Mark the Park is Saturday, May 18<sup>th</sup>.
- d. HOLD DUE TO COVID - Suggestion to have Bartlett give us a quote to clear the bowl in Rumsey Park with a brush-cutter. Then plant a large White oak (red foliage in the fall) or a Chinkopin Oak and keep the bowl clear. Put a large circle around the tree for water to pool to keep it moist.
- e. Sage Place – James suggested planting perennial evergreen plugs in 1-2 years – Eastern Star Sedge. Trimming quotes from Viking and Bartlett for the fall. Keep on agenda. There are 9 trees to maintain – have Bartlett do 5 trees this Spring.
- f. Tree City–We received a Wildfire Black Gum will replace a poor Redbud on E. German St., Lori to tag. Decided the both redbuds are bouncing back and will place the new tree in front of the Lutheran Parrish Hall across from Town Hall. DONE
- g. SU hill –planting in the fall of 2022 – Black Chockberry. Start with the first set of trees. James to order them.
- h. Very Large dead pine tree in Rumsey Park to the left of the new Redbud trees. Scheduled –not done yet. DONE
- i. Historic Shepherdstown – back parking lot of the Entler Hotel – dead tree – need quote – Scheduled for next week.
- j. Jennifer update – will be cutting the daffs, trim the roses. FRANK – will trim the tree by Amy Childress.
- k. Paul Davis – tree in front of his home-mostly dead – 111 N. Mill St. Scheduled for next week. DONE
- l. Tree Inventory – we need to know what the ROW is in the alleys – ask Frank and Chazz.
- m. Hani M-Saleh – 208 W. High St. trim off home and parking area – need to schedule. DONE
- n. Rachel Heller – 107 N. Mills St. – large Maple dying – concerned about a limb falling on home. Scheduled for next week. DONE
- o. Trim 210-214 W. German - DONE

- p. Trim limbs off of roof – the first home on the right on N. Mill Street across from the Mill. Scheduled for next week. DONE
- q. Low hanging branches on High St between Duke and Church need to be trimmed – some impeding the sidewalk. DONE
- r. Stephen Kershner – 219 W. German St – trim request – Willow tree trim off of the roof, gutters, and downspout. Also, to clean the downspouts. The corporation does not clean gutters. The trimming is DONE.
- s. Corner of Duke/German – walkway – DONE
- t. Trim limbs off China Kitchen – done?

#### 5. **New Business:**

- a. Back Alley Garden Tea/Tour – maintenance – if anything is seen that needs to be done, let Frank or Lori know.
- b. Signs – let us know if trees are impeding signs.
- c. Devonshire – branches – need trimmed – James to do.
- d. The Red Maple in front of Town Hall put a plaque “ In Honor of Pete Spaulding”
- e. Library tree – need suckers trimmed
- f. There is a Ginko that needs to be replaced with a different gender as it stinks.
- g. Plant tree around Rumsey circle – Red Rage Black Gum

#### 6. **Maintenance/Misc. - Fall 2022 -**

#### 7. **Adjournment:**

**L. Robertson – if there are no objections, the meeting is adjourned at 6:47 p.m. None noted.**