

Shepherdstown Tree Commission Draft Minutes
Thursday, November 11, 2021
6:00 p.m.
Town Hall
Masks and Distancing Required if Unvaccinated

1. Members Present: Lori Robertson – Chair, Frank Welch, and Jenny Haynes, and James Dillon.

2. Call to Order/Agenda Approval/Approval of October 14, 2021 - Called to Order at 6:38 p.m. **J. Haynes moved to approve the Agenda. No objections noted.**

3. Visitors: Steve Kershner

4. Public Comment: S. Kerschner – 219 W. German St.

J. Haynes – moved to approve Bartlett to trim the trees at 219 W. German St on the Duke St. side of the home. No objections noted.

5. Unfinished Business:

a. a. Verbiage for Comprehensive Plan –input from Commission. Pending.

b. Tree wells – Public Works – Flexi-pave order – we have not received a quote from Noble.

c. Monarch Way Station – weeding/maintenance –James will be giving us small heath aster with white flowers x 6.

d. HOLD - Plant a large White oak (red foliage in the fall) or a Chinkopin Oak and keep the bowl clear. Frank sent a text to everyone.

e. Sage Place – Trimming for the fall. Perennial Eastern Star Sedge for around trees in 2-3 years. Keep on agenda. James trimmed the worst one.

f. Tree City – Black Gum planted in front of Lutheran Parish Hall - DONE

g. SU hill – possibilities for planting – Viburnum Winterthur or Black chockberry. Still possible in-between the three new trees. Keep on agenda.

h. Devonshire tree wells – Waiting on Flexipave quote from rep. UPDATE on outdoor dining ordinance.

i. Corner of Duke & German – Birch trees hanging over the sidewalk need to be trimmed. Update – Bartlett to do when doing the Kerschner's home.

j. Tree Inventory Grant – the estimate is for 55 trees and comes with consultations. James feels great about what Bartlett is offering. It will include pricing goals, by species, monetary value, stewards, can schedule work via the app, and will do inventory of smaller trees as well. It's \$1500 every 3 years per the contract. App is called ArborScope

L. Robertson – move to approve the Tree Inventory Grant to be awarded to Bartlett and to add \$1200 environment benefits assessment for \$11,614.00. Second by J. Dillon. No objections noted.

k. Hani MiSaleh – 208 W. High Street – in front of their home – needs to be trimmed off of the house and the parking area. Frank stated he will add this to Bartlett.

New Business:

6. A. Stephen Kerschner- 219 W. German St. – trim request off of the roof, gutters, and downspout – also , to clean his downspout. He needs his trees trimmed off of his home. The trees are actually on Duke St. He also inquired if the town would clean his gutters.

J. Haynes - moved to approve Bartlett to trim the trees at 219 W. German St on the Duke St. side of the home. No objections noted.

7. Maintenance/Misc. - Bartlett Fall 2021 –Update

F. Welch – we are picking a red maple from the WV Forestry for the spring.

8. Adjournment: **L. Robertson – move to adjourn at 7:14 p.m. No objections noted.**

