

JOB VACANCY

The Corporation of Shepherdstown Police Department is accepting applications for the **part-time** position of Parking Enforcement Officer. Computer, administrative and public relations skills are required. A physical examination and other pre-employment screenings, including a background check, are required. A flexible schedule is a must. A high school diploma or equivalent is required for this position. Applications may be picked up at the Shepherdstown Town Hall (104 North King Street, second floor) from 8:00 a.m. to 4:30 p.m., Monday through Friday or can be downloaded from the Town's website www.shepherdstown.us . Applications will be accepted until the position is filled. For more information, contact the Town Clerk, Amy L. Boyd, at 304-876-2398. The Corporation of Shepherdstown is an equal opportunity employer.