

**Corporation of Shepherdstown  
Water Business Office  
304-876-2312 or 304-876-2574**

SmartBill processing fees apply as follows:

To Pay by Credit/Debit Card	\$2.95 up to \$100 2.75% over \$100
E-Checks	\$1.50/\$500
Pay by Phone-Credit/Debit Cards	\$3.50 up to \$100 2.85% over \$100
Pay by Phone E-checks	\$1.95

- **Processing fees are assessed by SmartBill not the Corporation of Shepherdstown.**
- **To avoid processing fees, you can pay with cash or check at the Shepherdstown Town Hall, 104 North King Street, Shepherdstown, WV, 25443.**