

Shepherdstown Tree Commission Draft Minutes

September 9, 2021

6:00 p.m. [SEP] Town Hall [SEP]

Masks and Distancing Required

1. **Members Present:** Lori Robertson – Chair, Frank Welch, James Dillon, and Jenny Haynes.

2. **Absent:** Carrie Blessing

3. **Call to Order:** L. Robertson called the meeting to order at 6:05 p.m.

4. **Approval of August 12, 2021 minutes.**

F. Welch – move to approve August 12, 2021 Tree Commission minutes. Second by J. Dillon. No objections noted.

5. **Visitors:** Chris Stroeck

6. **Public Comment:**

4. **Unfinished Business-**

a. Verbiage for Comprehensive Plan –input fr.om Commission. Pending.

b. Tree wells – Public Works – Flexipave update for Devonshire and on German St. – No word from N. Atkins with Flexipave. Lori has called, will call again.

- c. Monarch Way station – It has been weeded. Looking good.
- d. HOLD DUE TO COVID - Suggestion to have Bartlett give us a quote to clear the bowl in Rumsey Park with a brush-cutter. Then plant a large White oak (red foliage in the fall) or a Chinkopin Oak and keep the bowl clear. Put a large circle around the tree for water to pool to keep it moist.
- e. Sage Place – James suggested planting perennial evergreen plugs in 2-3 years – Eastern Star Sedge. Trimming quotes from Viking and Bartlett for the fall. Keep on agenda.
- f. Tree City–We received a Wildfire Black Gum will replace a poor Redbud on E. German St., Lori to tag. Decided the both redbuds are bouncing back and will place the new tree in front of the Lutheren Parrish Hall across from Town Hall.
- g. SU hill – possibilities for planting – Viburnum Winterthur or Black chockberry. CommuniTree planted three trees on the hill but James thinks that these other plants can still go in-between them.
- h. Very Large dead pine tree in Rumsey Park to the left of the new Redbud trees. Scheduled –not done yet.
- i. Historic Shepherdstown – back parking lot of the Entler Hotel – dead tree – need quote – Scheduled for next week.
- j. Austin Slater – 100 W. New St – corner of New/King – Cherry tree encroaching on house roof. Please trim back. DONE
- l. Danielle Corsetto – corner of Church/New – Church side – dead Dogwood – will not replace. Public Works to remove dead tree. DONE
- m. Paul Davis – tree in front of his home-mostly dead – 111 N. Mill St. Scheduled for next week.
- n. Rachel Heller – 107 N. Mills St. – large Maple dying – concerned about a limb falling on home. Scheduled for next week.
- o. Sarah Moerschel and Wendy Moseley – 300 W. High St – tree half dead that the power company repeatedly cuts the top off of. DONE
- p. Trim limbs off of roof – the first home on the right on N. Mill Street across from the Mill. Scheduled for next week.

q. Low hanging branches on High St between Duke and Church need to be trimmed – some impeding the sidewalk. DONE

u. Rumsey wall has been trimmed but there are still trees impeding the view. A crane is necessary. Pending

5. New Business:

a. Corner of Duke/German – walkway – cut back – pending

b. Ask Jennifer to remulch – Lori to reach out

c. Tree inventory grant – C. Stroeck head of Grant Committee – the grant is through the WV Division of Forestry – has had three proposals: Davy- \$6250.00, Bartlett- \$\$11,614.00, and Planit Geo - \$5500.00. All proposals have pros and cons with updating our tree inventory. James to take a hard look at the proposals as he is the best qualified to speak to it. It was encouraged for all to look at the individual software and try to meet in 2-weeks if possible.

d. Hani M-Saleh – 208 W. High St. trim off home and parking area – need to schedule

e – Trim limbs off of China Kitchen – Bartlett to confirm

6. Maintenance/Misc. - Fall Spring 2021 -

7. Adjournment:

L. Robertson – if there are no objections, the meeting is adjourned at 6:53 p.m. None noted.