

## Minutes

Shepherdstown Parks & Recreation - September 28, 2021

6:00 p.m.

Town Hall

### 1. Call to Order:

Meeting Called to Order at 6:04 PM.

Members Present: Cheryl Roberts (Chair), Lori Robertson, Nick Tully, & Jenny Haynes all in person, Marty Amerikaner, Effie Kallas both virtually.

Members Absent: Jenny Haynes.

Staff: Frank Welch.

### 2. Approval of Agenda:

**MOTION** to approve the agenda made by Lori second by Jenny. Motion carried without objections.

### 3. Approval of Minutes:

**MOTION**, made by Lori, to approve the Minutes from August 24, 2021. Second by Tully. Motion passed without objections.

### 4. Welcome Visitors: No visitors.

### 5. Unfinished Business:

#### a. Bane-Harris Park - C. Roberts

Cheryl reports that a huge tree branch fell either this morning or last night. The branch is lying across the paved path and resting on the fence. Frank will look at it tomorrow and check to see if the remaining part of the tree is stable.

Cheryl suggests that this spring we investigate having the fence painted. Cars cut close to the fence accessing the alley. It's a narrow alley and a tight turn.

b. Cullison Park - M. Amerikaner

i. Playground Equipment Replacement "Toy" Follow-up - Frank reports that he received a quote of \$1,535.87 to replace the toy. This does not count installation. Installation was quoted to him as costing an extra \$600.00. He suspects that if the seller installs the equipment, we may get a better warranty.

**MOTION**, made by Lori, that we expend the funds in the Parks & Rec account to buy and install the toy. Second by Marty. Motion passed unanimously.

Marty reports that Noble will be available to meet with us regarding the walking path in Cullison.

c. Rumsey Park - N. Tully

Tully reports that the park looks good. Lori reports that a tree is dead near the parking spaces and should be removed. It looks to be a Holly species. She suggests that the Tree Commission remove the tree.

d. Viola Devonshire - L. Robertson

Lori reports that the park looks good. The neighbors in Shepherd Village have been faithfully taking care of the park, spreading mulch, etc.

e. Riverfront Park - J. Haynes

Jenny reports that the park is busy and that the picnic bench receives regular use by the public. Frank procured maps of the park. The park begins at a point at Town Run and broadens toward the river. Town owns approximately 87' of riverfront.

f. Bookmark The Park - E. Kallas & C. Roberts

i. Past & Future Events

Cheryl volunteers to take on the publicity for next year. Ideas for next year include:

1. Balloons and games for kids.
2. Procuring a musician, paid by a sponsor, to perform.
3. Asking the children's librarian to come and conduct a reading for kids.
4. Asking the librarian to come and offer a program for adults about new or favorite books.
5. A spin-off program centered around music and featuring larger musical groups like the Shepherdstown Middle School Jazz Band, Friends of Music, Shepherd University Music Department, etc., could be started next year. Possible names for this new program could be "Bookmark the Date".

ii. Artist Gift Presentation - Cheryl reports that she will contact Jason Enterline, the artist who created the "Bookmark the Park" logo, regarding his gift of appreciation from the Committee.

g. Park & Rec Facebook Page - L. Robertson

Lori has a copy of the "Bookmark the Park" art and can drop a post as soon as she receives text ready content.

h. Community Survey Action Plan.

Cheryl reports that the survey was a loud vote from the community for more walking paths. Thank you to Marty for suggesting a new path around Cullison Park.

6. New Business:

- a. Walking Path Proposal - Cullison Park. Frank will get maps of the park.
- d. Future Meeting Topics.

7. Next Meeting: October 26, 2021.

8. Adjournment

**MOTION** to adjourn meeting made by Lori.

Adjournment: 6:41 pm.

Respectfully Submitted by Secretary Effie Kallas.

Approved: Cheryl Roberts, Chairperson