

Minutes

Shepherdstown Parks & Recreation - June 22, 2021

6:00 p.m.

Town Hall

1. Call to Order:

Meeting Called to Order at 6:04 PM.

Members Present: Cheryl Roberts (Chair), Jenny Haynes, Marty Amerikaner, Lori Robertson, Nick Tully, & Effie Kallas.

Members Absent: None.

Staff: Frank Welch.

2. Approval of Agenda:

MOTION to approve the agenda made by Jenny, second my Marty. Motion carried without objections.

3. Approval of Minutes:

MOTION, made by Marty, to approve the Minutes from May 2021. Motion passed without objections.

4. Welcome Visitors: Mary Fortuna, Chris Stroeck.

5. Unfinished Business:

a. Bane-Harris Park - C. Roberts

i. Replacement Sign - Maiden Lane entrance - Cheryl reports that the new sign should be finished by the end of the week. Frank's department will install.

b. Cullison Park - M. Amerikaner

i. Playground Equipment Replacement “Toy” - Frank reports that the broken spring toy can be replaced for approximately \$1,190.00 from the original supplier.

MOTION, to approve the purchase and total cost of the replacement spring toy in Cullison Park made by Effie and second by Marty passed unanimously.

ii. Marty reports that the handrail near the steps fell apart. Frank will repair.

iii. Marty suggest that the Committee consider formalizing a walking/jogging path around Rumsey & Cullison Parks. A sidewalk exists along part of the perimeter of Rumsey Park and a footpath exist between Rumsey & Cullison Parks. Marty & Frank will take a tour to assess the area and will report by to the Committee.

c. Rumsey Park - N. Tully

i. Tully reports that things look good and no issues reported. Lori reports that another cluster of Milkweed has been planted and that she will have more plantings in the second Butterfly Garden.

d. Viola Devonshire - L. Robertson

i. Shepherd Village Residents’ “Spruce-Up” - Lori reports that the Shepherd Village residents did a terrific job cleaning up the park. They plan to plant perennials there in the near future.

e. Riverfront Park - J. Haynes

i. Jenny reports that the park is receiving use. No issues reported.

f. Bookmark The Park - E. Kallas & C. Roberts

i. Past & Future Events - Effie reports that the next Bookmark the Park event will take place on Saturday, July 24 at 11:00am at Riverfront Park. The June 13 event at Viola Devonshire Park was cancelled because of weather. Accordingly, the July 24 event will feature the Book Swap table originally scheduled for the June 13 event. All Committee members are asked to bring their used books to Effie's house in advance of the event on the 24th, or to the event itself. Further, all Committee members are welcome to attend a Riverfront Park "Clean-Up" with Frank on Thursday, July 22 at 10:00am.

ii. Additional Signs - Effie reports that Cheryl will order two more yard signs.

MOTION, to reimburse Cheryl for the purchase of two more yard signs, made by Effie and second by Tully passed unanimously.

iii. Instagram - Cheryl asked Jenny to set up an Instagram account for the Bookmark The Park program. Jenny will coordinate with Lori to connect the Facebook & Instagram accounts.

vi. Artist Gift Presentation - July 24 - Cheryl reports that Jason Enterline, the artist who created the logo for Bookmark The Park, has been invited to attend the July 24 event at Riverside Park. He will be recognized and presented with a gift card from the Committee at that time.

g. Park & Rec Facebook Page - L. Robertson

i. Lori reminds Committee members to forward photos to her for posting.

h. Community Survey - E. Kallas

i. Consensus of the Committee to release the survey to the public on July 1 and to run for approximately 2 weeks. Marty will initiate and send a follow-up e-mail reminder to all recipients midway. Lori request that the link to the survey be forwarded to her for posting on Facebook page.

i. Shepherdstown Library Program - Morgan's Grove Park.

i. Effie reports that the Shepherdstown Public Library will have a community picnic at Morgan's Grove Park on Saturday, July 17, 2021, at 1:30 - 4:00 pm and has invited Bookmark The Park to promote & participate. The event will feature games for kids, a presentation about the new library, and a walk to the new library venue. Guests are to bring their own picnic fare. Consensus of the Committee to partner, attend, and to set up a display table to promote Bookmark The Park. Effie created Bookmark The Park "On The Go" as publicity.

6. New Business:

- a. Corp of Shepherdstown's Grant Committee - Listening Session - Chris Stroech & Mary Fortuna. Introduction of this new Committee and presentation was well received. Committee ask for "Wish List" from Park & Rec.
- b. Park Clean-up Cycle - Location for July - Riverfront on Thursday, July 22 at 10:00am.
- c. Future Meeting Topics - Effie suggest a discussion for a different vision of the sloped, incline areas fronting Rumsey Monument at Rumsey Park.

7. Next Meeting: July 27, 2021 – 6:00 p.m. Location: Rumsey Park.

8. Adjournment

MOTION to adjourn meeting made by Tully, second by Marty.

Adjournment: 7:19 pm.

Respectfully Submitted by Secretary Effie Kallas.