

Shepherdstown Town Council Meeting Minutes
Tuesday, May 11, 2021
Zoom Meeting
6:30 p.m.
DRAFT

Present: Jim Auxer (Mayor), Lori Robertson (Recorder), Chris Stroeck, Marty Amerikaner, Cheryl Roberts, Jenny Haynes and Jim Ford

Absent: None

Staff: Town Clerk Amy Boyd, Public Works Director Frank Welch, Chief Mike King, Sergeant Jake Jeffries, and Corporal Casey Yonkers..

Visitors: Elise Baach, Steve Pearson, Jan Hafer, Tabitha Johnston, Lois Turco, Peter Smith, and Howard Wines.

Agenda Items 1 and 2-Call to order/approval of Town Council Minutes (vote required):

Call to order by Mayor Auxer at 6:34 pm.

Approval of the Town Council Meeting Minutes of April 13, 2021

C. Stroeck- move to approve the Town Council Meeting Minutes of April 13, 2021. Second by J. Ford. No objections noted.

Approval of the Special Town Council Meeting Minutes of April 20, 2021

C. Roberts- move to approve the Town Council Meeting Minutes of April 20, 2021. Second by J. Ford. No objections noted.

Agenda Item 3 – Public Comment Period:

- a. Persons who have registered to address Town Council.

Agenda Item 4 - Visitors:

Visitor's comments, if any, are logged in under the specific agenda items.

Corporal Yonkers, with the Shepherdstown Police Department, recognized Howard Wines for his quick action when he spotted a Shepherdstown resident had fallen on the ice.

Agenda Item 5 – Public Hearings:

- a. None

Agenda Item 6 – Unfinished Business:

- a. None

Agenda Item 7 – Old Business:

- a. Email list –
M. Amerikaner – it is operational and proceeding into a routine. He question whether to change the parameters for email content, to keep to only town business or to expand.
- b. Website redesign update – Draft REP
J. Ford – no update to document this month.
- c. Shepherdstown Welcome Center – it should be open by the end of May. They are in the process of hiring. Any questions can be directed to Annette Gavin-Bates.
- d. Shepherdstown Remote Worker Program – those associated with the program would like to come to tour Shepherdstown with the council members. The mayor will send the details to council – looking at the week of May 24th. The first city to be launched will be Morgantown, and to date they have received 6500 applications for the remote worker program there.

Agenda Item 8 – New Business:

- a. 4th of July parade event request–
P. Smith with Rotary, noted that July 4th is a Sunday and if a parade was to happen it would need to be Saturday, July 3rd. The

general consensus from the parade participants was that it's too soon for a parade that has historically drawn a lot of people to witness it. Rotary is very comfortable with just having the picnic on Sunday, July 4th at the pavilion at Morgan's Grove Park. A decision is needed now in order to plan. The Mayor asked if there was a motion to approve the parade, and there was not. C. Roberts noted that Morgan's Grove Park is a nice alternative for a picnic and for people to feel safe.

Agenda Item 9 – Mayor's Report:

COVID-19 Information- the Mayor read a statement regarding mask removal in WV. Remember to still be as safe as possible, vaccinate if willing, social distance, and wash your hands. Visit the website or call town hall.

Graffiti – building and the bridge have fallen victim to graffiti. If witnessed, please report it to authorities.

There are many local 501(c)3's helping the community.

Jenny Haynes will be a new voting member on Parks & Rec Committee.

C. Roberts noted that Bookmark the Park will have ongoing events in our various parks throughout the summer. There is a survey being created for our park's use.

Grant Committee update – the first visiting session is May 20th at 4 p.m. at town hall. The session will explore wish lists.

Agenda Item 10 – Reports of Committees:

A. Finance Committee:

1. No April meeting
2. Finance Reporting:
3. Recommendations
 - a. None

B. Parking Committee:

1. No April meeting
2. Recommendations: None

C. Police Committee:

1. No April meeting
2. Recommendations: None

D. Parks and Recreation Committee:

1. Meeting minutes of April 2021
2. Recommendations:
 - A. None
3. Bookmark the Park Event – see under Mayor’s Report

E. Public Works Committee:

1. Meeting minutes of April 2021
2. Recommendations:
None

F. Path Advisory Committee

1. No meeting in April 2021
2. Recommendations:
 - a. None

Agenda item 11 – Report of Commissions, Authority and Boards:

A. Historic Landmarks Commission:

1. Meeting minutes of April 2021 – not available at this time
2. Recommendations:
 - a. None

B. Planning Commission:

1. Meeting minutes of April 2021 – not available at this time

2. Recommendations:

a. None

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C. Tree Commission

1. Meeting minutes of April 2021 – not available at this time

2. Recommendations: None

D. Water and Sanitary Board:

1 –Meeting minutes of April 2021

2 – Recommendations:

a. None

E. Board of Appeals

1. No meeting scheduled

L. Robertson - if there are no objections, the meeting is adjourned at 7:23 p.m. Second by M. Amerikaner. No objections noted.

Draft Minutes respectfully submitted by L. Robertson, Recorder for the Corporation of Shepherdstown.