

PUBLIC WORKS COMMITTEE MINUTES
Monday, May 24, 2021
10:00 a.m.
Town Hall
104 North King Street

1. Call to Order – 10am – Jim A., Jim F. Chris S.; Staff – Frank W., Andy B.
2. Reading and approval of minutes -- Jim F. motion to approve April, 2021 Minutes, Second by Chris S.
3. Visitors – None.
4. Unfinished Business:
 - a. International Property and Maintenance Code:
 1. 332 W. German Street – HLC had denied demo at this time as the first engineering report was inconclusive. There appears to be an original log cabin as the foundation. A second inspection will be performed by the Town at its cost, likely 8 weeks out for determination. This report should be ready in late June, July.
 2. 105 Ray Street – Owner is repairing.
 3. 322 W. German Street – New owner, Larry Barkdoll, plans to repair.
 4. 349 W. German Street – On-going.
 5. Paving of driveway on W. High Street – Town will have to remove driveway and invoice owner.
 6. Abandoned vehicles – none.
 - b. Trash in alleys – On-going.
 - c. Recycling Grant – Grant Committee to consider grant for new garbage truck.
 - d. Ken Clohan projects: All on-going.
 - *Washington Street - partially paved and improved, handicap corners to be installed;
 - *German Street - pave Princess to Mill Street;
 - *Princess Street dip - bridge crew to assess;
 - *Duke Street - water problem;
 - *Re-do crosswalk decals - partially completed - few more to complete
 - e. Garbage rates – CPS to finish up postcard to be mailed in June. Postcard to include all basic info re pick-up days and what is recycled, along with rate info and

justification for upcoming possible rate increase. Special meeting to be held after postcard is sent.

- f. LED lights - LED Committee is compiling information. We are waiting on 2 more test lights to be installed. Will possibly perform inventory or light survey. Town has purchased a light meter.
- g. Illegal dumping – Attorney to draft illegal dumping ordinance

5. Mayor's Report:

- a. Graffiti - on Maryland side of bridge - on WV side on rocks - Reports of graffiti in Town. Plan is to plant shrubs to deter. See attached letter.
- b. Andy to report on Rt. 45 project - Draft plan has been issue, public comment June 15, 5-7pm at the Community Center; Andy applied for grant for the W. High St. extension.
- c. Committee approved the purchase of 2 or 3 curb brushes at Frank's request.



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May 21, 2021

Ken Clohan,

As we know, after several years of discussion the MDOT has acknowledged it is responsibility for the rampway leading from the James Rumsey Bridge surface down to the C&O Canal Towpath. Over the past several months the MDOT have developed a plan to remove the graffiti and has kept the Town and Rotary apprised of the work to be done. I copied you on the latest email for Chief Engineer Crawford describing the plans.

During this timeframe, the Rotary Club of Shepherdstown has met its obligations under the WVDOH Adopt-A-Spot agreement signed in 2016. As we understand it, the WVDOH remains responsible for the maintenance of the Bridge itself. Accordingly, we call your attention to the condition of the Bridge surface. It is quite littered with gravel put down by the WVDOH for winter weather conditions and yet remains in place today. With the warmer weather there are lots of bikers and walkers coming and going across the bridge and the debris is not only unsightly but a hazard, as well. It would be greatly appreciated if the WVDOH could clear the bridge surface as quickly as possible. Thank you in advance for your cooperation.

Mayor Auxer

A handwritten signature in black ink, appearing to read "Alf Auxer", written over a horizontal line.

A handwritten signature in black ink, appearing to read "John Loeffler", written over a horizontal line.

John Loeffler